

**MEDICAL COUNCIL OF INDIA**  
**ASSESSMENT FORM FOR 150 MBBS ADMISSIONS REPORT**  
**(INCREASE IN ADMISSION CAPACITY FROM \_N/A\_ TO \_N/A\_ )**

**Part A-I (2019-20)**

(To be filled by the Institution)

**1.1 Type of Assessment**

U/S 10A- Regular/Compliance: Letter of Permission( - ),1<sup>st</sup> renewal ( - ), 2<sup>nd</sup> renewal ( - ), 3<sup>rd</sup> renewal ( - ),4<sup>th</sup> renewal ( - )

U/S 10A- Increase Admission Capacity: Regular / Compliance: Letter of Permission ( - ),1<sup>st</sup> renewal ( - ), 2<sup>nd</sup> renewal ( - ), 3<sup>rd</sup> renewal ( .. ),4<sup>th</sup> renewal ( - )

U/S 11: Recognition: Regular / Compliance- N/A

-U/S 19: Continuation of Recognition: Regular / Compliance- **Continuation of Recognition: Regular**

Any Other: NOT APPLICABLE

**Note:**

1. All rows/columns must be filled.
2. 'Not applicable' should be clearly written wherever a required information is not relevant.
3. All pages of the A-I are to be signed by Dean/Principal/Director..

*[Handwritten Signature]*  
 Date:  
 Dr. Ranjiv  
 18/9/18

*[Handwritten Signature]*  
 Signature with stamp Dean/Principal/Director

Name of the Institution : **Saraswathi Institute of Medical Sciences**

Address of College : **NH-24, Anwarpur, Pilkhuwa, Dist.-Hapur**

Address of Hospital : **NH-24, Anwarpur, Pilkhuwa, Dist.-Hapur**

Telephone No. : **09219429611/7830630005**

E-mail : **sims.principaloffice@gmail.com**

Fax : **0122-2320111**

Website : **www.sims.edu.in**

Management : **Government / Society / **Trust** / Company**

Regn. No. of Society/Trust/Company : **Document N. 1000 of 2004**

Consent/Affiliation from University : **Chaudhary Charan Singh University, Meerut**  
ANNEXED AS ANNEXURE -1

Period of Validity : **Yes**

No. of seats as per Essentiality Certificate : **150**  
(Information not required for renewal/recognition inspection)

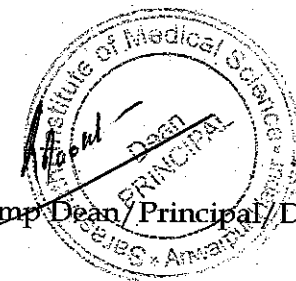
Period of Validity : **Not applicable**

Last Assessment Date: **16<sup>th</sup> April 2018 (UG)**

Date:



Signature with stamp Dean/Principal/Director



1.2

(a) Location: The applicant college is located in **Anwarpur** (city/village) of **Hapur** taluka **Hapur** district of **Uttar Pradesh** state.

(b) The College has following plots of land:

Plot #	Survey #	Place	Area	Remarks if any
	<u>Annexed</u>			

ANNEXED AS ANNEXURE -2

(c) The campus is **unitary**/divided into N/A parts. If not unitary distance between parts. N/A.

1.3 Building Plan approval from the competent authority: **HPDA** date of approval -**04.05.2010**

1.4 Buildings:

College: 18,337.09 sq.mt.

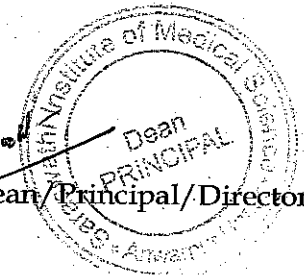
Hospital (including OPD): 26,568.76 sq.mt.

Hostel & Residential complex: 28,302.67 sq.mt.

Total- 73,208.52 sq.mt

Date:

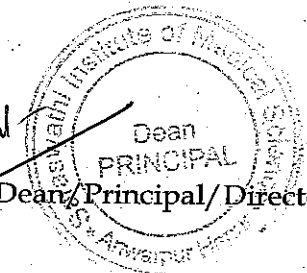
Signature with stamp Dean/Principal/Director



- 1.5 Building Use/Occupancy Certificate: approved by **HPDA** order no: **139/SO Adhi0/PraOKha0/HPDA/10** dated **04-May-2010**.
- 1.6 Nearest Commercial airport: **New Delhi** Distance in kms **80 kms**. Travelling time required: **1 Hour 30 Minutes**.
- 1.7 Nearest major Railway Station: **Pilkhuwa** Distance in kms **3 kms**. Travelling time required: **10 Mins**.
- 1.7 (a) Nearest major city is **Hapur**, Distance in kms **8 Km**, Travelling time required: **20 Mins**.
- 1.8 Water Supply: Through Municipal      / Borewells.
- 1.9 Electric supply: Sanctioned Load **1500 KVA**.
- 1.10 Generators: available/~~not available~~, - Available, Load **1250 KVA**
- 1.11 Drainage & sewage disposal- **SELF**
- 1.12 Working Hours:
1. OPD Timings: **9:00 am to 4:00 pm**
  2. College Timings: **9:00 am to 4:00 pm**
  3. Library Timings: **9:00 am to 10:00 pm**

Date:

Signature with stamp Dean/Principal/Director

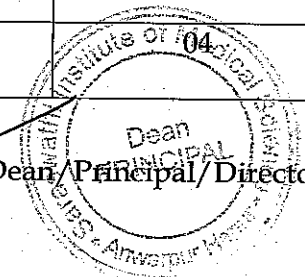


## 1.12 (A) Details of PG courses run by the college / Institution :

S. No.	Department Speciality	Diploma / MD / MS/ M.Ch/ DM	Number of Seats	Status of Recognition		Number of Seats filled in last Academic year
				Permitted	Recognized	
1	Anatomy	Degree (MD)	01	-	01	-
2	Physiology	Degree (MD)	01	-	01	-
3	Pharmacology	Degree (MD)	02	01	01	-
4	Forensic Medicine	Degree (MD)	02	-	02	-
5	Microbiology	Degree (MD)	01	-	01	-
6	Community Medicine	Degree (MD)	02	-	02	-
7	General Medicine	Degree (MD)	04	-	04	04
8	Pathology	Degree (MD)	04	04	-	04
9	Radio Diagnosis	Degree (MD)	01	-	01	01
10	Psychiatry	Degree (MD)	01	-	01	01
11	OBS&GYNAE	Degree (MS)	02	02	-	02
12	General Surgery	Degree (MS)	04	04	-	04

Date: 19 SEP 2016

Signature with stamp Dean/Principal/Director



13	ENT	Degree (MS)	01	01	-	01
14	DVL(Skin)	Degree (MD)	01	01	-	01
15	Pediatrics	Degree (MD)	02	02	-	02

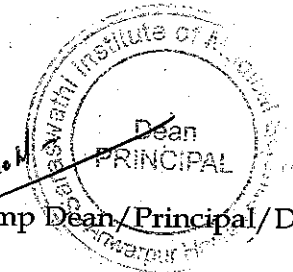
**1.12 (B) Details of other academic colleges available in the campus : [Yes/No]**

- (a) Dental College : \_\_\_ No \_\_\_
- (b) Nursing College : \_\_\_ Yes \_\_\_
- (c) Physiotherapy College : \_\_\_ No \_\_\_
- (d) Pharmacy College : \_\_\_ No \_\_\_
- (e) Ayush College : \_\_\_ No \_\_\_
- (f) Engineering College : \_\_\_ No \_\_\_
- (g) Any other : \_\_\_ No \_\_\_

**1.12 (C) Details of any other medical college being run by same management / Trust / Society / Company, anywhere(not applicable for Govt. colleges): NOT APPLICABLE**

Date: 18/09/2018

Signature with stamp Dean/Principal/Director

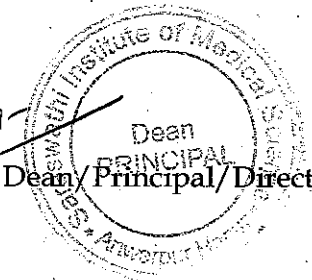


## 1.13 Annual Budget: College &amp; Hospital

Year	Current Financial Year (2018-19)		Previous financial year As per Audited report (2017-18)	
	College	Hospital	College	Hospital
Salary				
- Doctors	950.00	1350	925.00	1310.00
- Resident Doctors	235.00	320	225.00	300.00
- Other Staff	100.00	340	95.00	325.00
Technical Training	65.00	130	60.00	125.00
Library & Education	340.00	480	325.00	460.00
Maintenance	115.00	250	110.00	245.00
Contingencies	690.00	1015	680.00	1005.00
Others	850	1400	800.00	1360.00
<b>Total</b>	<b>3345</b>	<b>5285</b>	<b>3220</b>	<b>5130</b>

Date: 18/09/2018

Signature with stamp Dean/Principal/Director

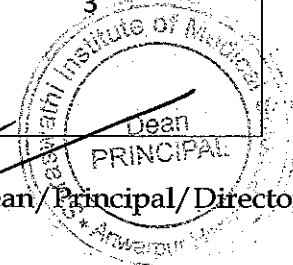


1.14 Paramedical staff (Nos.): Give details of technicians department wise:

Department	Technician	Assistant	Attendant	Other
Radiology	8	4	2	3
General Medicine	4	-	4	4
Pediatrics	1	-	1	6
OT	8	-	4	6
Anesthesia	8	-	1	3
Blood Bank	6	-	6	8
Labour Room	2	1	4	4
Emergency Room	4	-	12	8
CSSD	8	8	8	9
Mortuary	2	-	2	3
Laundry	2	1	12	12
Electrical	4	2	4	2
Housekeeping	1 (Supervisor)	4 (Asst Supervisor)	49	84
Psychiatry	1	1	1	7
Bio-medical Waste Man.	Tie up with Synergy Waste Management Pvt Ltd for Bio Medical Waste Management	-	1	3

Date: 18/09/2018

Signature with stamp Dean/Principal/Director





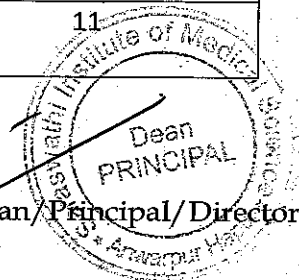
Pharmacy	4	6	2	3
ENT	1	-	1	6
Orthopedics	1	-	1	3
Ophthalmology	1	-	1	4
TB & Chest	2	-	2	6

General surgery	3	-	4	4
Anatomy	1	1	4	5
Biochemistry	3	1	1	3
Physiology	2	-	2	2
Microbiology	7	-	2	4
Pathology	5	3	2	4
Forensic Medicine	2	-	2	6
Community Medicine	1	-	1	5
Pharmacology	1	1	2	4
UHC	2	-	1	13
RHC	1	-	1	11

**LIST OF NON TEACHING STAFF ANNEXED AS ANNEXURE -3**

Date: 18/09/2018

Signature with stamp Dean/Principal/Director



**1.15 Nursing Staff available:**

Category	No of Beds- 662 Beds	
	Required Nos.	Available Nos.
Staff Nurses	203	309
Sister Incharge	33	45
ANS	07	12
DNS	03	05
Nursing Suptd	01	01
<b>Total</b>	<b>247</b>	<b>372</b>

**LIST OF NURSING STAFF ANNEXED AS ANNEXURE -4**

**1.16 Medical Education Unit (MEU): (Information not required for LOP inspection)**

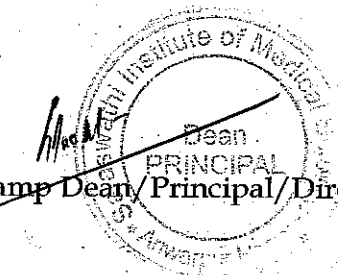
Available as per regulations : Yes/No  
 Name of the MEU coordinator : Dr. Saurabh Goel  
 Details of affiliated faculty : Dr. Prakash Chandra, Dr.Saurabh Goel, Dr.Manish Agarwal  
 Dr. Ranjana Singh, Dr. Sharad Jain, Dr. Sumit Garg,  
 Dr. Sanjeev Dimri & Dr. Hiru Navaney

Details of the Orientation programme and Basic Course Workshop undergone by MEU: 11 ANNEXURE-5  
 Coordinator - Dr. Saurabh Goel

Name of the MCI Regional Centre where  
 above training has been undertaken : Maulana Azad Medical College, New Delhi

Date: 18/07/2018

Signature with stamp Dean/Principal/Director



Date/s of the above workshops : 10<sup>th</sup> to 12<sup>th</sup> Aug 2017  
 26<sup>th</sup> to 30<sup>th</sup> March 2016 ,3<sup>rd</sup> to 5<sup>th</sup> May'2016  
 1<sup>st</sup> Sept to 5<sup>th</sup> Sept 2015, 9<sup>th</sup> to 11<sup>th</sup> Sept 2015 , 22<sup>nd</sup> to 24<sup>th</sup> Sept 2015, 13<sup>th</sup> to 15<sup>th</sup> Oct'2015  
 29<sup>th</sup> April to 2<sup>nd</sup> May 2014, 18<sup>th</sup> Dec to 20<sup>th</sup> Dec 2014,  
 28<sup>th</sup> July to 30<sup>th</sup> July 2011, 25<sup>th</sup> Sept. to 27<sup>th</sup> Sept. 2012

Details & Duration of Workshops in Medical Education Technology conducted by MEU: Available

Details of faculty who have undergone basic course workshop in *Medical Education Technology* at the allocated MCI Regional Centre -Annexure-5

Feedback evaluation of workshops and action taken reports on the basis of feedback obtained (comments in the annexure 5)

Faculty doubts were cleared and faculty is practicing the directives of regional center

**1.17 Continuing Medical Education : (Information not required for LOP inspection)**

Details of CMEs/workshop organized by the college held in the past 1 year: 10 Annexure-5

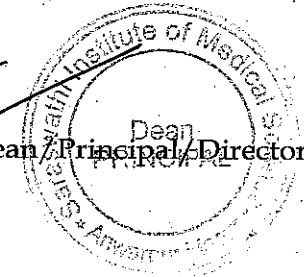
Details of the credit hours awarded for the past one year (details / comments in annexure-5)

**1.18 College Council : (Information not required for LOP inspection)**

- Name, designation, contact no. and address of the President & Secretary.  
 President/Chairman - Dr R.C. Purohit, Prinicpal 09758775539, Flat No.-6, SIMS Campus  
 Secretary - Dr S.P. Garg, Professor & HOD Microbiology 09413489046, A-401, Aditya Mega City, Vaibhav Khand Indrapuram,  
 Shipra sun City, Ghaziabad, U.P.
- Composition of the Council (HODs as members & Principal / Dean as chairperson)
- No. of times the College Council meets per year (min 4) : 4-5 times.
- Action taken report on College Council Meetings (details/ comments in annexure 6)

Date: 18/09/2018

Signature with stamp Dean/Principal/Director

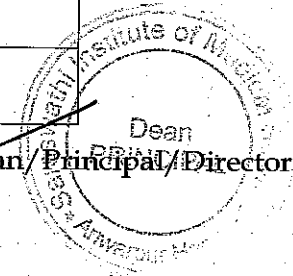


1.19 PG Course: If the college is running PG course; Please mention the intake of PG seats subject wise

Sr No.	Degree/Diploma	Subject	No. of Permitted sets	No. of recognized seats
1	Degree (MD)	Anatomy	-	01
2	Degree (MD)	Physiology	-	01
3	Degree (MD)	Pharmacology	01	01
4	Degree (MD)	Forensic Medicine	-	02
5	Degree (MD)	Microbiology	-	01
6	Degree (MD)	Community Medicine	-	02
7	Degree (MD)	General Medicine	-	04
8	Degree (MD)	Pathology	4	-
9	Degree (MD)	Radio Diagnosis	-	01
10	Degree (MD)	Psychiatry	-	01
11	Degree (MS)	OBS&GYNAE	2	-
12	Degree (MS)	General Surgery	4	-

Date: 18/09/2018

Signature with stamp Dean/Principal/Director



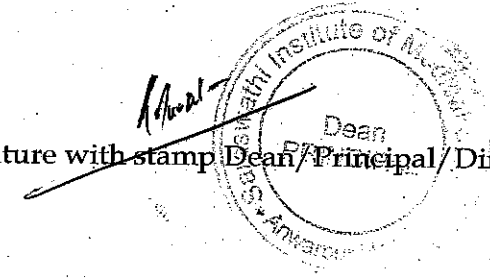
13	Degree (MS)	ENT	1	-
14	Degree (MD)	DVL( Skin)	1	-
15	Degree (MD)	Pediatrics	2	-

### 1.20 Clinical Material

Item	Daily average (of last 12 months) as provided by institute 1 <sup>st</sup> Aug.' 2017- 31 <sup>st</sup> July'2018
O.P.D. attendance (At the end of OPD timing)	1390
Casualty attendance (24 hrs. data)	69
No of admissions	97
No. of discharges	91
Bed occupancy: No of Beds occupied	582
No of beds required	722
Bed occupancy %	81 %

Date: 18/09/2018

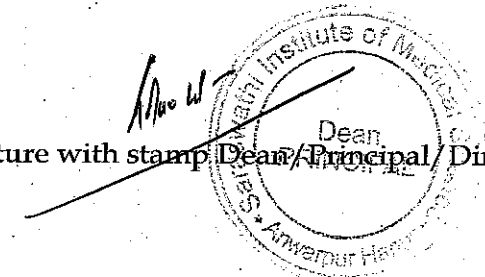
Signature with stamp Dean/Principal/Director



Item	Daily average (of last 12 months) as provided by institute 1 <sup>st</sup> Aug. ' 2017- 31 <sup>st</sup> July '2018	
	<b><u>Operative Work</u></b>	
No. of major surgical operations	25	
No. of minor surgical operations	47	
No. of normal deliveries	04	
No. of caesarian sections	02	
<b><u>Radiological Investigations</u></b>	<b>O.P.D</b>	<b>I.P.D</b>
X-ray	100	69
Ultrasonography	85	58
Barium, IVP etc.	8	6
C.T. Scan	16	9

Date: 18/09/2018

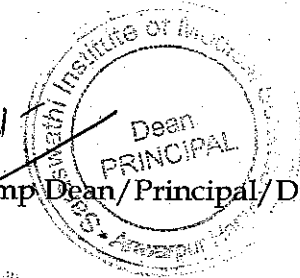
Signature with stamp Dean/Principal/ Director



Item	Daily average (of last 12 months) as provided by institute 1 <sup>st</sup> Aug.' 2017- 31 <sup>st</sup> July' 2018	
	O.P.D	I.P.D
<u>Laboratory Investigations - No of Tests</u>		
Biochemistry	644	358
Microbiology	312	116
Serology	88	26
Haematology	526	338
Clinical pathology	227	129
Histopathology	-	11
<u>Cytopathology</u>	26	7
<u>Others</u>	-	-
Any other (HIV/AIDS, DOTs, Malaria etc)	32	

Date: 18/09/2018

Signature with stamp Dean/Principal/Director

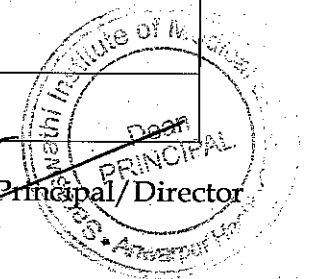


## 1.21 College Website

Sr. No.	Details of information	Yes / No
1	Details of Dean / Principal and Medical Superintendent Including their name, qualification complete address with telephone and STD code, fax and E-mail etc.	YES
2	Teaching staff, Resident doctors, non-teaching staff, Technical staff , Nursing staff---(a)department & designation wise with joining date (b) Unit wise faculty & resident list	YES
3	Details of the affiliated university and its Vice-Chancellor and Registrars.	YES
4	Citizen Charter	YES
5	List of students admitted merit-wise category-wise (UG & PG) for the current and previous year.	YES
6	Result of all the examinations of last one year.	YES
7	Details of members of the Anti Ragging Committee with contact details including landline Phone, mobile, email etc...	YES
8	Details of members of the Gender Harassment Committee with contact details including landline Ph. mobile, email etc...	YES
9	Toll free number to report ragging.	YES
10	Details of the sanctioned intake capacity of various courses UG as well as PGs by the MCI. (with the scan copies of permission letter)	YES
11	Any research publication during the last one year.	YES
12	Details of any CME programmes, conferences and/or any academic activities conducted by the institution.	YES
13	Details of any awards and achievements received by the students or faculty.	YES

Date: 18/09/2018

Signature with stamp Dean/Principal/Director





Sr. No.	Details of information	Yes / No
14	Detailed status of recognition of all the courses (with the scan copies of permission letter)	YES
15	Details of clinical material in the hospital	YES
16	unit /dept .wise beds distribution	YES

**Undertaking - To be given by the Dean/Principal of the Institute**

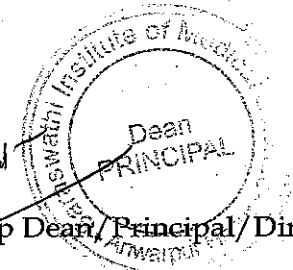
I hereby given an undertaking that :

- (i) The college will admit students only after obtaining the permission from Central Govt.
- (ii) In the event of this declaration turning out to be either incorrect or any part of this declaration subsequently turning out to be incorrect or false, it is understood and accepted that the undersigned shall be responsible for any such misdeclaration or misstatement.
- (iii) In case, the declaration made by me is found to be false in any material point then necessary Civil / Criminal proceedings; including prosecution under Section 199 of the Indian Penal Code, 1860, may be initiated against me by the Competent Authority.
- (iv) The college has obtained all requisite statutory approvals.
- (v) The college has fulfilled all requirements as per the applicable Minimum Standard Requirement for the Medical College Regulations, 1999.
- (vi) The mandatory requirements laid down by the Persons with Disabilities Act are met by the college

Date

18/09/2018

Signature with stamp Dean/Principal/Director



131751  
18/09/18

**MEDICAL COUNCIL OF INDIA**  
**ASSESSMENT FORM FOR 150 MBBS ADMISSIONS REPORT**  
**(INCREASE IN ADMISSION CAPACITY FROM 100 TO 150 )**

**Part A-II (2019-20)**

(to be filled by the Assessors)

**1.1 Type of Assessment**

U/S 10A- Regular/Compliance: Letter of Permission( - ),1<sup>st</sup> renewal ( - ), 2<sup>nd</sup> renewal ( - ), 3<sup>rd</sup> renewal ( - ),4<sup>th</sup> renewal (  )

U/S 10A- Increase Admission Capacity: Regular / Compliance: Letter of Permission ( - ),1<sup>st</sup> renewal ( - ), 2<sup>nd</sup> renewal ( - ), 3<sup>rd</sup> renewal ( YES ),4<sup>th</sup> renewal ( - )

U/S 11: Recognition: Regular / Compliance- N/A

Continuation of Recognition: Regular / Compliance- N/A

Any Other: \_\_\_\_\_ NOT APPLICABLE

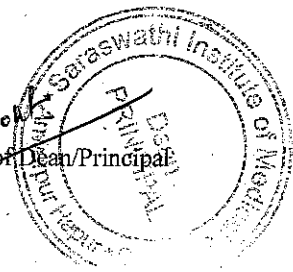
Name of the Institution	:	Saraswathi Institute of Medical Sciences
Address	:	NH-24, Anwarpur, Pilkhuwa, Dist.-Hapur
Telephone No.	:	0122-2320111/2320511/09219429611
E-mail	:	sims.principaloffice@gmail.com, Sims.hapur@gmail.com,
College Website :		www.sims.edu.in

*[Signature]*  
Dr. Rangnath S  
18/9/18

Signatures of the Assessors

*[Signature]*  
18-9-18  
Dr. Rajan Patel

*[Signature]*  
18-9-18  
Dr. Vijay Kumar Shukla  
Date 18/09/2018

*[Signature]*  
Signatures of Dean/Principal  


Council Letter No. & Date	:	MCI-37(1)(RI-38)(UG)/2018-Med/ & Dt:15-09-2018		
Assessment Date:	17-09-2018 & 18-09-2018	Last Assessment Date :	16 <sup>th</sup> April 2018 ( UG)	
PG Courses	:	Yes/No		

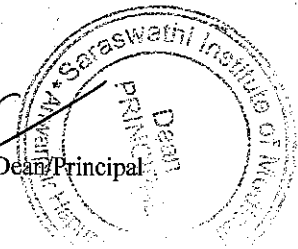
### Particulars of Assessors

Name of the Assessors	Correspondence Address	Contact No.	Email
Dr.Ranganath T.S	Professor & Head, Deptt. Of Community Medicine, Bangalore Medical College and Research Institute, Fort, K.R.Road, Bangalore- 560002 (Karnataka)	09448738819	<a href="mailto:ranga_ts321@yahoo.co.in">ranga_ts321@yahoo.co.in</a> <a href="mailto:tsranga1969@gmail.com">tsranga1969@gmail.com</a>
Dr,VijayKumar Shinde	Professor & Head, Deptt. Of Anatomy, Gadag Institute of Medical Sciences, Gadag,	09481747200	<a href="mailto:drvijaykumar100@gmail.com">drvijaykumar100@gmail.com</a>

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



	Karnataka		
Dr.Rajan Patel	Professor, Deptt. Of Surgery/Gen. Surgery, Smt. N.H.L. Municipal Medical College, Ahmedabad, Gujarat	09687777477	<a href="mailto:prof.rajan.herina@gmail.com">prof.rajan.herina@gmail.com</a> <a href="mailto:alkarajan2@gmail.com">alkarajan2@gmail.com</a>

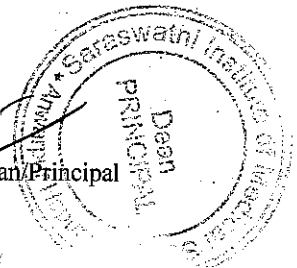
1.2. The College has following

The campus plot is.	Unitary/ divided into _____ parts if divided, Please give details.
Building Plan approval from the competent authority.	Name- HPDA No- 38/09 Date- 04/05/10
Building Use/ Occupancy Certificate from the competent authority.	Name- HPDA No- 38/09 Date- 04/05/10

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



## Details as per Annexure- 1

- 1.3 Dean/Principal: Dr. R.C. Purohit, M.D./M.S. with Obs & Gynae 28 years of teaching experience - 15 Yrs & 1 Month of professor & 4 Yrs, 5 Months & 21 days of experience of Asso. Prof and 6 Yrs, 5 months & 5 days as Asst. Prof. He is also holding the post of Professor in the Department of Obs & Gyane

Dean Office is located in Ground Floor of the college/building along with the administrative block. Adequate space (as per MSR guidelines by MCI) and other required facilities (as given in the table below) are provided/not provided to the administrative staff.

Office Space Requirement	Requirement Space (mts)	Available
Dean/Principal Office	36	40 Sq Mtrs
Staff Room	54	60 Sq Mtrs
College Council Room	80	100 Sq Mtrs

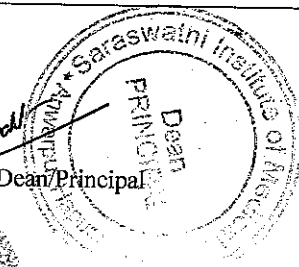
- 1.4 Medical Education Unit (MEU):

Available as per Regulations	: Yes/No
Name of the MEU coordinator	: Dr . Dr.Saurabh Goel -Professor General Surgery
Name, Designation & Experience of affiliated faculty	: Dr.Saurabh Goel (Prof) Dr. Prakash Chandra (Prof.), Dr. Ranajan Singh (Prof.) , Dr. Sumit Garg (Assoc. Prof.), Dr.Manish Agarwal (Asso Prof), Dr. Sanjeev Dimri (Prof.) & Dr. Hiru Nanvey (Asso. Prof.) Dr.Neha Agarwal (Asst. Prof.)

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



Name of the MCI Regional ( Nodal) Centre where above training has been undertaken	:	Mulana Azad Medical College, New Delhi NHL MMC Ahmedabad CMC Ludhiana
Details of the Orientation programme and Basic Course Workshop undergone by MEU(No. of programmes organized during Academic year, No. of People attended, proceedings (to be verified at the time of assessment)	:	As per Annexure 02
Date/s of the above workshops	:	-do-
Details & Duration of Workshops in Medical Education Technology conducted by MEU	:	-do-
Details of faculty who have undergone basic course workshop in <i>Medical Education Technology</i> at the allocated MCI Regional Centre	:	-do-
Details of faculty who have undergone advanced course workshop in <i>Medical Education Technology</i> at the allocated MCI Regional Centre	:	Dr . Dr.Saurabh Goel
Feedback evaluation of workshops and action taken reports on the basis of feedback obtained	:	As per Annexure 02

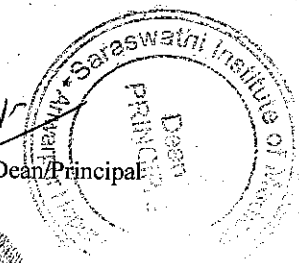
**1.5 Continuing Medical Education:**

No and Details of CMEs/workshop organized by the college held in the past 1 year	:	10 (2017) 06- (2018) Details as per Annexure 03
--	---	---

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



Details of the credit hours awarded for the past one year	:	12 Hrs.
---	---	---------

### 1.6 College Council:

Name, designation, contact no. and address of the President & Secretary.	:	<p><b>President-</b> Dr R.C. Purohit, Principal, SIMS N0-09758775539 Flat No.-6, SIMS Campus</p> <p><b>Secretary-</b>Dr. S.P. Garg, Prof &amp; HOD of Microbiology. N0-09413489046 A-401, Aditya Mega City, Vaibhav Khand Indrapuram, Shipra sun City, Ghaziabad, U.P.</p>
Composition of the Council (HODs as members & Principal / Dean as chairperson)	:	<p><b>President-</b> Dr R.C. Purohit, Principal, SIMS</p> <p><b>Secretary-</b> Dr. S.P. Garg, Prof &amp; HOD of Microbiology</p> <p><b>Members -</b> All HODs (Preclinical, Para clinical &amp; Clinical departments)</p>
No. of times the College Council meets per year (min 4)	:	4-5 times in a year
Details of college Council meetings where students Welfare was discussed and Action taken report (details / comments in annexure II)	:	<b>As per Annexure 04</b>

### 1.7 Pharmacovigilance Committee: -Present/Absent

No of meeting in the previous yrs. 2015- 06 (Minutes to be checked).

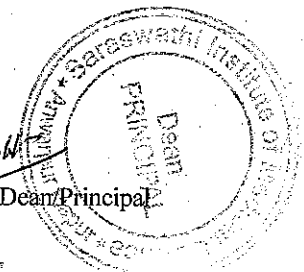
2016- 04

**As per Annexure 05**

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



2017- 04  
2018-02

**1.8 Examination Hall:**

Requirement		Available
No - 1/2/3	02	02
Area - 250 Sq. mt.	250 Sq. mt.	272 Sq. mt. each
Capacity - 250	250	250

**1.9 Lecture Theatres:**

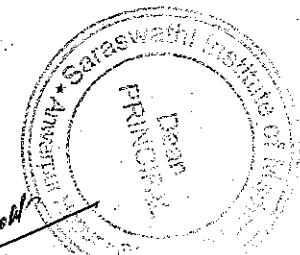
	Medical college		Hospital		Comments
	Req	Available	Req	Available	
Number	04	04	01	1	
Capacity	4-120	3-180 1-120	200	200	Yes, Available
Type (Gallery)	Yes / No		Yes / No		Yes, Available
A.V. Aids	Yes / No		Yes / No		Yes, Available

Signatures of the Assessors

*[Handwritten signatures]*

Date 18/09/2018

Signatures of Dean/Principal





## 1.10 Library

Air-conditioned - Yes/No

Working Hours: 9:00 am - 10:00pm

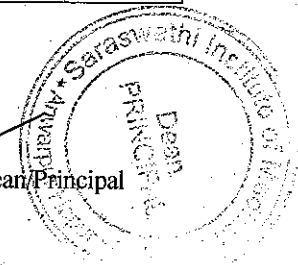
- a. Stack room : Available  
b. Reading room : Available

	Required	Available	Remarks
Area	2400 Sq.m.	2455 Sq.m.	Nil
Student Reading Room (Inside)	150 Capacity	150 Capacity	Nil
Student Reading Room (Outside)	150 Capacity	150 Capacity	Nil
Staff Reading Room	30 Persons	30 Persons	Nil
Room for Resident/PG reading room	Available	Available	Nil
Particulars	Required Nos.	Available Nos.	Remarks
No of Books	7000	9710	Nil
Journals (Indian)	70	70	Nil
Journals (Foreign)	30	30	Nil
Internet Nodes	40	40	Nil

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



## 1.11 Common Room for Boys &amp; Girls

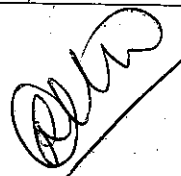
	Area Required Sq. Mt.	Available Area Sq. Mt.	Toilet - Attached Y/N
Boys	150 Sq. Mt.	152 Sq. Mt.	YES
Girls	150 Sq. Mt.	152 Sq. Mt.	YES

1.12 Central Photography Section: Available Yes/No  
 Staff Yes/No  
 Equipments Yes/No As per Annexure 06

## 1.13 Hostel: Location - Within campus

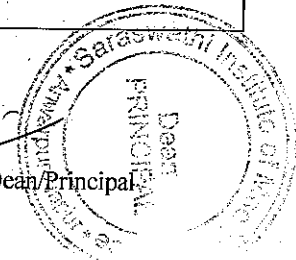
Hostel Category	Required Capacity	Available Capacity (No Rooms X capacity of each room = Total capacity)	Furnished (Y/N)	Toilet Facility Adequate/ Inadequate	Mess (Y/N)	Hygiene of Hostel campus Y/N	AC Visitor room, AC Study room with internet & Computer, Recreation room with TV, Music, Indoor Games Y/N	Remarks
UG Students @ (60% Capacity)	420	Boys-122 rooms 93x2 32x3 Accommodation for 282 students	YES	Adequate	YES	YES	YES	Nil
		Girls -118rooms 93x2	YES	Adequate	YES	YES	YES	Nil

Signatures of the Assessors




Date 18/09/2018

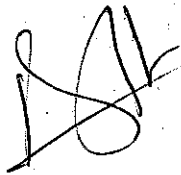
Signatures of Dean/Principal



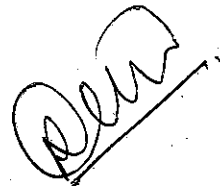
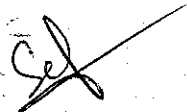
		22x3 Accomodation for 252 students Total capacity- 534						
Interns @ 50 % Capacity	50	Boys-28 Rooms Accomodation for 56 students Girls -24 Rooms Accomodation for 48 students Total capacity - 104	YES	Adequate	YES	YES	YES	Nil
Resident @ 100% Capacity including PG	140	Residents +PGs Total capacity - 148	YES	Adequate	YES	YES	YES	Nil
Nurses @ 20% Capacity	75	48X2 Total capacity - 96	YES	Adequate	YES	YES	YES	Nil

**Residential Quarters:**

Category	Required Nos.	Available Nos.	Remarks
Teaching Staff @ 20% Capacity	30	40	Nil
Non-Teaching Staff @ 20% Capacity	36	45	Nil

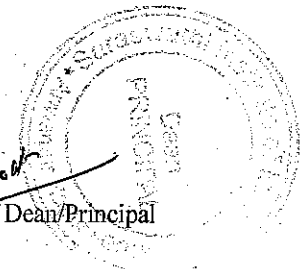


Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



**1:14 Recreational Facilities:**

Outdoor games	Yes, Available
Play field/s	3
Type of games	Football, Volleyball, Basket Ball, Cricket
Indoor games facilities	Yes , Available
Gymnasium	Available

**1.15 Gender Harassment Committee :- Yes/No** (Documents to be seen at the time of assessment)

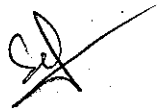
Details as per Annexure 07

**1.16 Anti Ragging Committee: Yes/No** (Documents to be attached as annexure-8)

**1.17 Biometric Devices:**

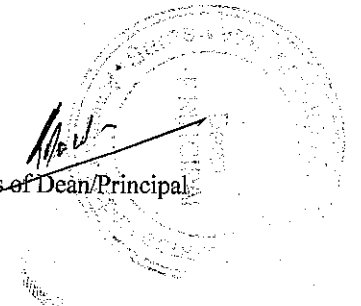
- (a) No of OFAMOS devices installed in the college.- 11
- (b) Whether all OFAMOS devices are working conditions?- 02
- (c) If not the reason thereof, and whether complaints lodge to SI- YES, COPIES ANNEXED ANNEXURE-9a
- (d) Number of faculty punches recorded on the day of assessment.- Annexure -9b
- (e) Any other relevant information.-

Signatures of the Assessors

Date 12/09/2018

Signatures of Dean/Principal



TEACHING HOSPITAL

2.1 Name of the Hospital: **Saraswathi Hospital**  
 Owned by: **Government/Trust/Society/Company**

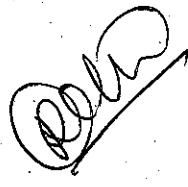

2.2 Name of the Medical Superintendent: **Dr. S.Ali Imam -MD/MS(Anaesthesia)**, with 12 years administrative experience

	Space Requirement	Availability
Medical Supdt's Office	36 sq. mt.	40 Sq M
Administrative Office	150 sq. mt	200 Sq M

2.3 Teaching and other facilities :

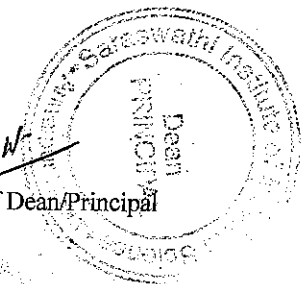
OPD Timings	:	9 A.M. to 4 P.M.
Separate Registration areas for male/female patients available	:	Yes /no
Separate Registration counters for OPD/IPD	:	Available/not available
Are the Registration counters computerized	:	Yes /no

Signatures of the Assessors

Date 18/09/2018

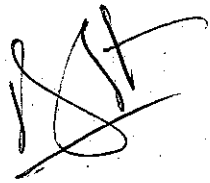
Signatures of Dean/Principal



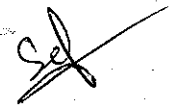
Staff for registration center	:	Adequate/inadequate-(on the basis of OPD attendance)
Waiting areas for above patients available	:	Yes/no
No. of rooms for examination of patients available	:	Yes/no Adequate - 4 rooms are available with each Clinical Department i.e Medicine, Surgery, Obs & Gynae , Pediatrics , ENT, Ophthal ,Skin, Orthopedics, TB Chest & Psychiatry.
Capacity of teaching area in each department	:	Yes/no
Enquiry Desk	:	Yes/no

2.4 Facilities available in OPD


<b>-Medicine</b> Injection room - Male - Female	Yes/No Yes/No	E.C.G. Room	Yes/No
<b>Surgery</b> Dressing room - - Male - Female	Yes/No Yes/No	Minor OT	Yes/No



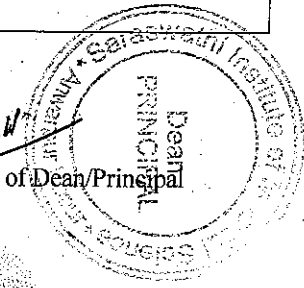
Signatures of the Assessors

Date 13/09/2018

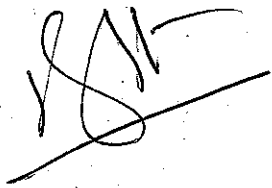


Signatures of Dean/Principal



Orthopaedics Plaster room Dressing room - - Male - Female	Yes/No Yes/No Yes/No	Plaster cutting room	Yes/No
Ophthalmology	Refraction Rooms Dark Rooms Dressing Rooms / Minor Procedure Room		Yes/No Yes/No Yes/No
ENT	Audiometry (AC & Sound proof) Speech Therapy		Yes/No Yes/No
Pediatrics	Child Welfare Clinic Immunization Clinic Child Rehabilitation Clinic		Yes/No Yes/No Yes/No
OBS & GYN	Antenatal Clinic Sterility Clinic Family Welfare Clinic Cancer Detection Clinic		Yes/No Yes/No Yes/No Yes/No


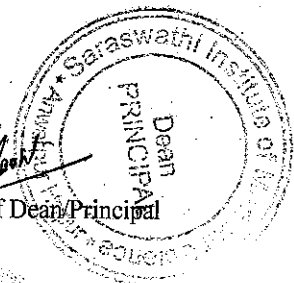
Comments :



Signatures of the Assessors




Date 18/09/2018

Signatures of Dean/Principal

2.5 Total Number Of Teaching Beds (Distance between two beds should be 1.5 m.)

Teaching Hospitals in Campus with Total Beds -662

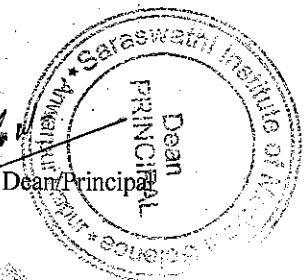
Teaching Hospitals in Outside the Campus ( Kms. from the campus ) with Total Beds \_\_\_\_N/A\_\_\_\_.

Department	Ward Nos.	Beds Required	Total Beds Available	Facilities Available in Each Ward						Remarks
				Nursing Station Y/N	Exam/Treat Room Y/N	Pantry Y/N	Store Room Y/N	Duty Room Y/N	Demo Room (25 Capacity) Y/N	
Gen. Medicine	06	144	144	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Pediatrics	03	84	84	Yes	Yes	Yes	Yes	Yes	Yes	Nil
TB & Respiratory Medicine	02	18	18	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Psychiatry	02	30	30	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Dermatology	02	30	30	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Gen. Surgery	06	144	144	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Orthopedics	03	84	84	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Ophthalmology	02	14	14	Yes	Yes	Yes	Yes	Yes	Yes	Nil
ENT	02	30	30	Yes	Yes	Yes	Yes	Yes	Yes	Nil
OB & GYN	03	84	84	Yes	Yes	Yes	Yes	Yes	Yes	Nil

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal





Department	Ward Nos.	Beds Required	Total Beds Available	Facilities Available in Each Ward						Remarks
				Nursing Station Y/N	Exam/Treat Room Y/N	Pantry Y/N	Store Room Y/N	Duty Room Y/N	Demo Room (25 Capacity) Y/N	
Total	28	662	662	Yes	Yes	Yes	Yes	Yes	Yes	Nil

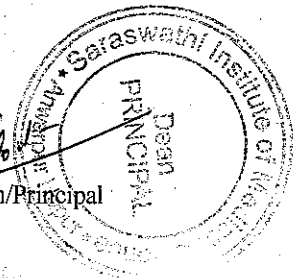
2.6 Clinical material (\*Random verification to be done by the Assessor).

Item	On the Day of assessment	Remarks
O.P.D. attendance at 2.00 PM On first day	1239	NIL
Casualty attendance (24 hrs. data)	41	
No of admissions	91	
No. of discharges	52	
Bed occupancy% at 10.00AM on first day	504/662 (76%)	
<b>Operative Work</b>		
No. of major surgical operations	25	
No. of minor surgical operations	47	
No. of normal deliveries	1	
No. of caesarian sections	2	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



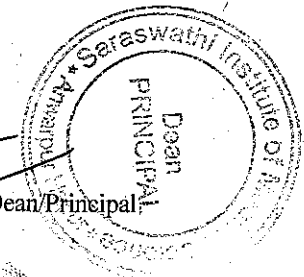
Item	On the Day of assessment		Remarks
	O.P. D	I.P.D	
<b><u>Radiological Investigations</u></b> ( No. of patients )			
X-ray	82	47	
Ultrasonography	68	39	
Barium, IVP etc.	4	3	
C.T. Scan	14	4	

Item	On the Day of assessment		Remarks
	O.P. D	I.P.D	
<b>Laboratory Investigations - No. of Patients/ samples</b>			
Biochemistry	502	246	
Microbiology	232	74	
Serology	90	14	
Hematology	585	190	
Clinical pathology	245	85	
Histopathology	0	9	
Cytopathology	8	17	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



2.7 **Medical Record Section: Available**  
Manual/ Computerized- Computerized

ICD X classification of diseases followed for indexing : Yes/No

2.8 **Central casualty services :**

No of Beds: Required- 25 Beds-- Available 26 Beds

Number of CMO posted/Shift :\_ 01\_ No. of CMO present during Assessment round\_01\_

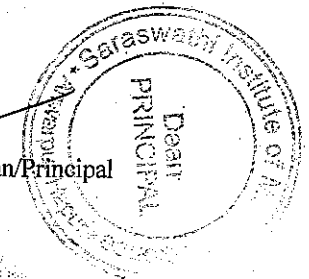
- Number of nurses posted / Shift: 06 Total No. of CMO \_ Required - 04 Available - 05\_
- Separate casualty for OBGY cases: Available, if yes No. of beds - 02/ not available

Equipment	Availability Y/N	Number
Central Oxygen & suction facility	(Central/ Stand Alone)	Available at each bed
Pulse oximeter	Yes	06
Ambu bag	Yes	04
Disaster trolley	Yes	03
Crash Cart	Yes	03
Emergency Drug Tray	Yes	04
Defibrillator	Yes	02
Ventilator	Yes	03
X-ray Unit - (Mobile)	Yes	01

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



Equipment	Availability Y/N	Number
Minor OT	Yes	01

Comments:

**2.9 Clinical Laboratories :**

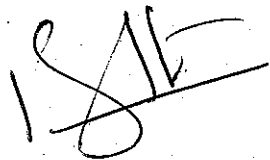

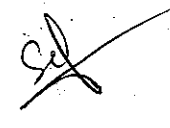
**Central Clinical Laboratory:** Under control of department of : **Microbiology**

Separate sections for Pathology, Microbiology, Hematology & Biochemistry: **Available/not available.**

**2.10 Operation theatres:**

Type	Requirement	Available	Remarks
Major	09	10	Nil
Minor	02	06	Nil

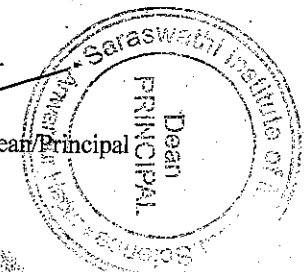
Signatures of the Assessors

Date

18/09/2018

Signatures of Dean/Principal

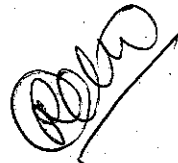
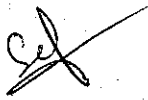


## 2.11 Equipment available in O. T. Block (Specify numbers)

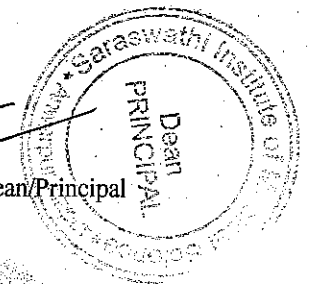
<u>Dept</u>	<u>Theatres Nos.</u>	<u>A/C Y/N</u>	<u>Central Oxy/ Nitrous Oxide Y/N</u>	<u>Anesthesia Machine Y/N</u>	<u>Multipara Monitor with Capnograph Y/N</u>	<u>Defibrillators Y/N</u>	<u>Infusion Pumps Y/N</u>	<u>Remarks</u>
Gen Surgery	03	Yes	Yes	Yes	Yes	Yes	Yes	Nil
ENT	01	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Ophthal	01	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Ortho	01	Yes	Yes	Yes	Yes	Yes	Yes	Nil
OBS & GYN	02	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Emergency	01	Yes	Yes	Yes	Yes	Yes	Yes	Nil
Septic	01	Yes	Yes	Yes	Yes	Yes	Yes	Nil

No. of Pre-operative Beds available 10No. of Post Operative Beds available 20

Signatures of the Assessors




Date 18/09/2019

Signatures of Dean/Principal

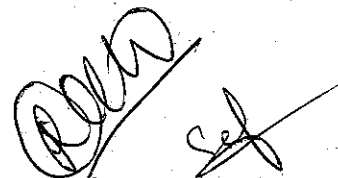
2.12 Intensive Care: Following intensive areas are available -

Type	Beds (Required)	Beds (Available)	Patients on day of assessment	AC Y/N	Central Oxygen/Suction Y/N	Major Equipment (Monitor, Ventilator, ABG, Pulse Oximeter etc.) Y/N	Remarks if any
ICCU	5	5	4	Yes	Yes	Yes	Nil
ICU	5	5	4	Yes	Yes	Yes	Nil
SICU	5	5	5	Yes	Yes	Yes	Nil
NICU/PICU	5	7/5	5	Yes	Yes	Yes	Nil

2.13 Labor Room

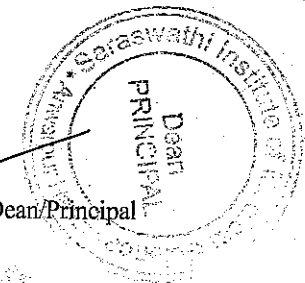
Rooms	Beds	Remarks
Clean Cases	4	Nil
Septic Cases	2	Nil
Eclampsia	3	Nil

Signatures of the Assessors

Date 12/09/2019

Signatures of Dean/Principal

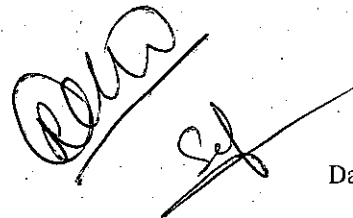


## 2.14 Radiological Facilities:

Equipment	Required no.	Available no.	AERB Approval Y/N	Functional Status at the time of assessment Y/N	Remarks if any
Mobile X Ray 60 mA 100 mA	02 02	60 mA : 2 100 mA : 5	Yes, Available Yes, Available	Yes, Functioning Yes, Functioning	Nil
Static X Ray 300 mA 600mA 800/1000 mA	02 02 01	300 mA : 2 600mA : 2 800 mA: 1 IITV & Fluroscopy	Yes, Available Yes, Available Yes, Available Yes, Available	Yes, Functioning Yes, Functioning Yes, Functioning Yes, Functioning	Nil
CT Spiral Minimum 16 slice	01	01	Yes, Available	Yes, Functioning	Nil

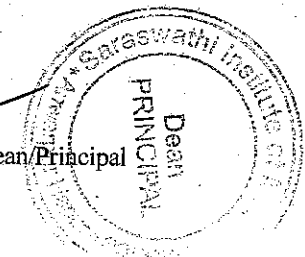
Equipment	Required no.	Available no.	PNDT Approval Y/N	Functional Status at the time of assessment Y/N	Remarks if any
USG	03	05	Yes, Available	Yes, Functioning	Nil

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



**2.15 Blood Bank:**Available and functional: **Yes/No**

Number of units dispensed in a day- 06-08 /day

Number of units stored on day of assessment 159License valid up to: 2019 (LICENCE NUMBER AND COPY TO BE APPENDED AS -ANNEXURE-10)Blood Separation Facility - **Available/Not available****2.16 Pharmacy : Pharmacist/Staff available: List to be included as Annexure-11**

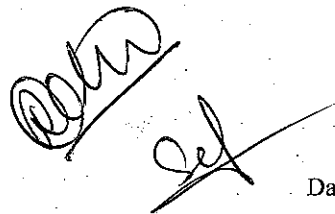

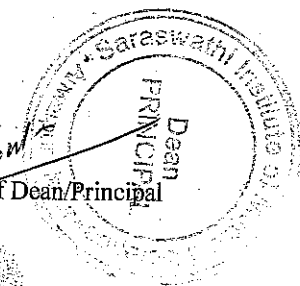
- No. of sub-stores located in different parts of hospital: **02**

**2.17 Central sterilization Department1 :**

- Timings - 24 Hrs & Shifts: **03**
- Equipment: Horizontal autoclaves- **02** / Vertical autoclaves- **02** , ETO Sterilisers: **01** No.
- Separate receiving and distribution points - **Yes/No**
- 

**2.18 Intercom: Available : **yes/no****No. of incoming lines - **05** No. of extension lines: **152****2.19 Central laundry/Alternative Arrangements:**In House/Outsourced: **In House**Type of Laundry: **Mechanized / Manual**


Signatures of the Assessors


Date 12/09/2018



Signatures of Dean/Principal



**2.20 Kitchen/ Alternative Arrangements**

- In-House/Outsourced - **In-House**
- Food free of charge: **Yes/No**                      Number of patients- **450-500 Patients**
- Provision of special diet: **Yes/No**
- Services of a nutritionist/dietician: **Available/not available**

**2.21 (a) Total no. of Canteens:** 05 - For staff- 02 , For students- 02, For Patients/Relatives: 01

(b) Total no. of Mess in campus : 04

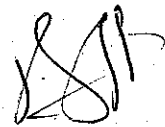
**2.22 Arrangements for Biomedical Waste Management.**

- **Outsourced/in-house :** (if outsourced, append MOU) Adequate arrangements available ,tie up with "Synergy Waste Management Pvt Ltd. Details as per Annexure- 12  
(If in-house, please specify details of facilities available)

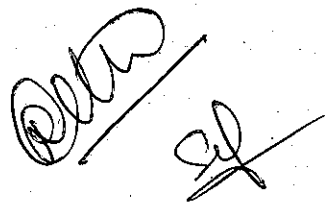
**2.23 Central Research Lab:**

- Available - **Yes/No**
- Facilities - **Adequate/Not Adequate**
- Research Projects:- for the last one year
  - Completed Nos 17
  - Ongoing Nos 27

**Details as per Annexure- 13**

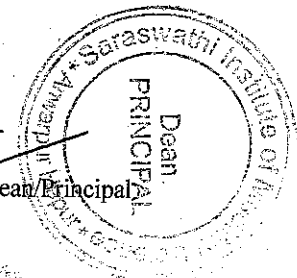


Signatures of the Assessors



Date 13/09/2018

Signatures of Dean/Principal



## 2.24 Nursing and Paramedical staff :

Nursing staff: Category	No of Beds _662	
	Required Nos.	Available Nos.
Staff Nurses	203	309
Sister Incharge	33	45
ANS	07	12
DNS	03	05
Nursing Suptd	01	01
<b>Total</b>	<b>247</b>	<b>372</b>

## Details as per Annexure- 14

Paramedical And Non teaching staff	Required Nos.	Available Nos.
		179

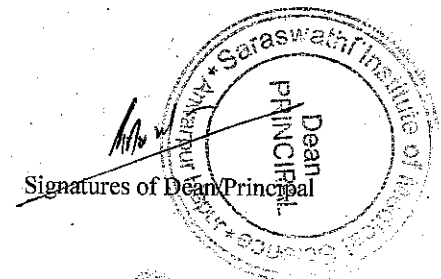
## Details as per Annexure-15



Signatures of the Assessors




Date 18/09/2019

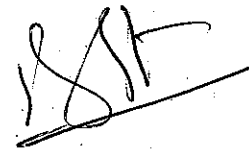


Signatures of Dean/Principal

## MEDICAL COLLEGE

### 3.1 College Website:

Sr. No.	Details of information	Yes/No
1.	Details of Dean / Principal and Medical Superintendent Including their name, qualification complete address with telephone and STD code, fax and E-mail etc.	Yes
2.	Teaching staff, Resident doctors ,non-teaching staff , Technical staff , Nursing staff-- (a)department & designation wise with joining date (b) Unit wise faculty & resident list	Yes
3.	Details of the affiliated university and its Vice-Chancellor and Registrars.	Yes
4.	Citizen Charter	Yes
5.	List of students admitted merit-wise category-wise (UG & PG) for the current and previous year.	Yes
6.	Result of all the examinations of last one year.	Yes
7.	Details of members of the Anti Ragging Committee with contact details including landline Phone, mobile, email etc...	Yes
8.	Details of members of the Gender Harassment Committee with contact details including landline Ph. mobile, email etc...	Yes
9.	Toll free number to report ragging.	Yes
10.	Details of the sanctioned intake capacity of various courses UG as well as PGs by the MCI. (with the scan copies of permission letter)	Yes
11.	Any research publication during the last one year.	Yes
12.	Details of any CME programmes, conferences and/or any academic activities conducted by the institution.	Yes
13.	Details of any awards and achievements received by the students or faculty.	Yes
14.	Detailed status of recognition of all the courses(with the scan copies of permission letter)	Yes
15.	Details of clinical material in the hospital.	Yes
16.	unit /dept .wise beds distribution	Yes

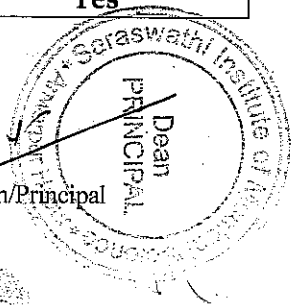


Signatures of the Assessors




Date 18/09/2018

Signatures of Dean/Principal



3.1 (a) College timings 9am To 4pm

3.2 Teaching Programme:

Didactic teaching	Yes/no
Demonstration	Yes/no
Integrated teaching (Horizontal/Vertical teaching)	Yes/no
Clinical posting	Yes/no
Clinical Pathological Conference	Yes/no
Grand Rounds	Yes/no
Statistical Meeting	Yes/no
Seminars	Yes/no

Teaching Facilities:

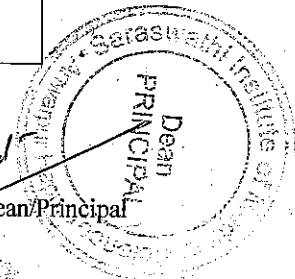
3.3 Anatomy

Required	Available	Required	Available
Demonstration Room/s • No <u>02</u> • Capacity - 75 to 100 students	02 85	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike, LCD, TV, Video, Printer , Black board and White board etc
• Histology practical laboratory - • Number of Lab seats <u>90</u> • Number of microscopes <u>75</u> • Dissection Microscopes <u>04</u> • Dissection Hall	01 90 88 5 01	Museum: <u>35</u> seating capacity • Mounted specimens. • Models - Wet & Dry • Bone Sets - Articulated- <u>07</u> & Disarticulated- <u>30</u>	40 240 Wet-240 +150, Dry-115 Articulated- 07& Disarticulated- 30

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



Required	Available	Required	Available
		• MRI & CT	MRI-10 & CT/xray-70
Number of dissection tables - _18+5	20+05	Number of cadavers - _15_	16
Cold store / cooling chambers 03- Capacity of _08_ Bodies	3 Cooling chambers 08 Bodies	Storage tank - 03__	03
Embalming room -	01	Band saw	01
Lockers - __150__	180	Departmental Library- (80-100 Books.)	169

Adequate exhaust, light, water supply and drainage facilities- Available/~~not available~~.

3.4 **Physiology**

Required	Available	Required	Available
Demonstration Room/s • No - __01__ • Capacity - __75-100__	02 90 each	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike LCD, TV , Video, Printer , Black board and White board etc
Mammalian laboratory	Available	Haematology laboratory	Available
Amphibian Laboratory	Available	Clinical Physiology Lab.	Available
Departmental Library - 80-100 Books	151		

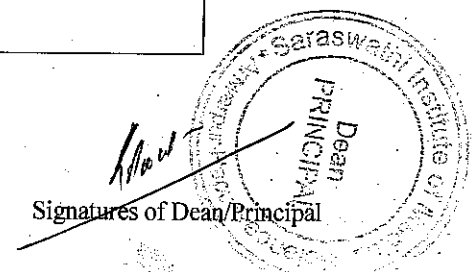
*[Handwritten signature]*

Signatures of the Assessors

*[Handwritten signature]*

*[Handwritten signature]*

Date 18/09/2019



Signatures of Dean/Principal

3.5 Biochemistry

Required	Available	Required	Available
Demonstration Room/s • No <u>01</u> • Capacity - <u>75-100 Students</u>	Yes 02 90	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike LCD, TV, Video, Printer , Black board and White board etc
Number of practical laboratory/ies -	01	Library / Seminar rooms - 80-100 Books	Yes, Available 154
Number of Lab seats - <u>90</u>	90		

3.6 Pathology

Required	Available	Required	Available
Demonstration Room/s • No - <u>01</u> • Capacity - <u>75-90</u>	01 90	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike LCD, TV, Video, Printer, Black board and White board etc
Practical labs - • Morbid Anatomy/Histopath./ Cytology - Microscopes <u>60</u> • Clinical Pathology/Hematology - Microscopes <u>01</u> for each faculty +2	Yes, Available Yes, Adequate  81 Yes, Available	Museum:- <u>01</u> Seating Capacity- <u>40</u> students Specimens: • Mounted • Unmounted • Catalogues	Yes, Available  50  395 200 15
Departmental library - 80-100 Books	180		
Service Lab - Histopathology/Cytopathology/Hematol ogy/Any specialized work	Yes, Available		

*Handwritten signature*

Signatures of the Assessors

*Handwritten signature*

*Handwritten signature*


Date 18/09/2018

*Handwritten signature*  
Dean  
PRINCIPAL  
Saraswati Institute of Technology  
Muzaffarpur

Signatures of Dean/Principal

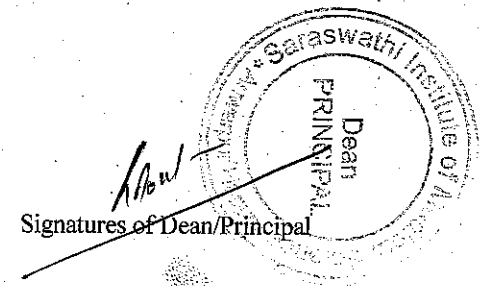
## 3.7 Microbiology

Required	Available	Required	Available
Demonstration Room/s • No - <u>01</u> • Capacity - <u>75-100</u> students	<u>01</u> <u>90</u>	AV Aids:	Yes, Adequate OHP, Slide. Projector, Mike LCD, TV , Video, Printer , Black board and White board etc
practical laboratory __ Number of Lab seats - <u>90</u> Number of microscopes/laboratory - <u>90</u>	<u>01</u> Yes, Available <u>90</u>	Media preparation facility Autoclaving, Washing and drawing room	Yes, Available
Number of service laboratories - <u>7</u>	Available- <u>7</u>	Museum: Specimen, Charts, Models & Catalogue	Yes, Available Yes, Adequate
Departmental library - <u>80-100</u> Books,	<u>154</u> Books	seating capacity- <u>40</u>	<u>40</u>

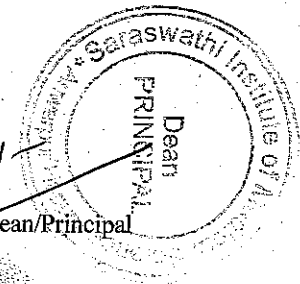


Signatures of the Assessors



Date 18/09/2018


Signatures of Dean/Principal



3.8 Pharmacology

Required	Available	Required	Available
Demonstration Room/s • No - <u>01</u> • Capacity - <u>75-100</u> students	Yes 01 90	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike LCD, TV, Video, Printer , Black board and White board etc
Experimental Pharmacology	Yes, Available	Museum: <u>40</u> seating capacity  • Specimens - } • Charts- } • Models- } • History of Medicine- • Catalogues -	Yes available
Clinical pharmacology / pharmacy	Yes, Available		Yes, Adequate
Departmental Library - 80-100 Books	Yes, Available 142		Available 15

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



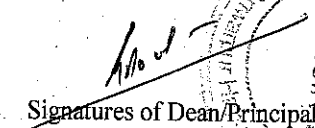
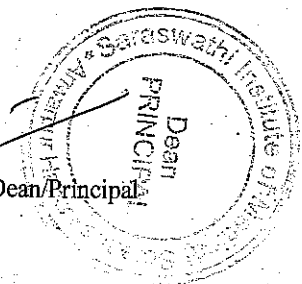
## 3.9 Forensic Medicine

Required	Available	Required	Available
Demonstration Room/s • No - <u>01</u> • Capacity - <u>75-100</u> students	<u>01</u> <u>90</u>	AV Aids:	Yes, Adequate Multimedia Projector-02 CPV & Projector Screen-02 TV-01 DVD-01 Camera-01
Forensic Medicine Practical Lab	Yes, Available	Museum :	
Autopsy Block. Location - In/Near hospital in a separate structure.	Yes, Available within the Campus	• Medico-Legal Specimens <u>26</u> • Charts <u>35</u> • Prototype fire arms <u>04</u> wapons - <u>92</u> • Slides <u>26</u> • Poisons <u>77</u> • Photographs <u>83</u> Catalogues <u>15</u>	
Cold storage - Capacity of <u>08</u> Bodies	Yes, Available		
Departmental library - 80-100 Books	<u>140</u>		



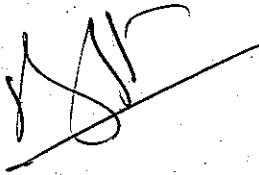
Signatures of the Assessors



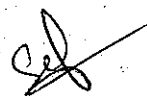
Date 18/09/2018

  
Signatures of Dean/Principal


3.10 Community Medicine

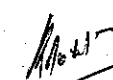
Required	Available	Required	Available
Demonstration Room/s • No - 02 Capacity - 75-100	02 90 each	AV Aids:	Yes, Adequate OHP, Slide Projector, Mike, LCD, TV, Video, Printer, Black board and White board etc
Museum: • Charts • Models • Specimens • Catalogues	55 84 165 15 sets	Practical lab -01	Yes, Available
Departmental Library - 80-100 Books	221		



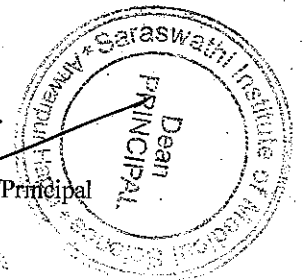
Signatures of the Assessors

Date 18/09/2018

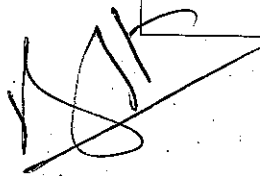


Signatures of Dean/Principal




**3.11 Health Centers (Department of Community Medicine)**  
**RHTC: Village (place) 8km (Distance from the college)**

Population covered by the RHTC	45,000
It is affiliated to College Yes/No	Yes
No. of Students <u>25-30</u> -Visit per batch throughout the year No. of Interns <u>6-8</u> Posted per batch throughout the year	25-30 Students /batch & 6-8 Interns/batch
Separate blocks for accommodating boys in <u>03</u> rooms having <u>06</u> beds. Girls <u>02</u> rooms having <u>04</u> beds.(For Interns)	Separate blocks for accommodating boys in 03 rooms having 06 beds. Girls 02 rooms having 04 beds.
Facilities for cooking & dining - Yes/No	Yes
Daily OPD	40-50
Specialist visits if any	Yes, Pediatrician, Gynaecologist, Orthopedician, Physician, General Surgeon, ENT Surgeon and Ophthalmologist.
Cold chain equipment available	Yes, Available
Survey/MCH/Immunization/FP registers	All Maintained
Activities under the National Health Programmes	- Non Communicable disease program - Family welfare services. - Reproductive maternal neonatal child health &

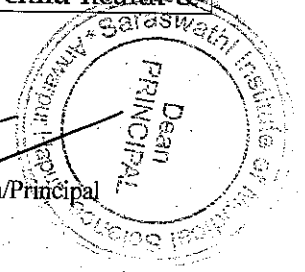


Signatures of the Assessors




Date 18/09/2018

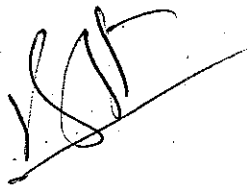
Signatures of Dean/Principal



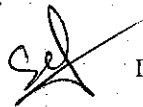
	Adolescent -Mission Indera dhanush -Routine Immunization -Adolescent counseling services
--	---

3.12 Details of U.H.T.C.: Hapur Place, in front of railway park Distance from college- 8km

Population covered by the UHC	Around 24,000
It is affiliated to College Yes/No	Yes
Daily OPD	50-60
Diagnostics camps	Yes
Survey/MCH/Immunization/FP registers	All Maintained
Specialist visits if any	Yes, Pediatrian, Gynaecologist, Orthopedician, Physician, Surgeon, ENT and Ophthalmologist.
No. of Students and interns posted in batches of	25-30 Students /batch & 6-8 Interns/batch
Deficiency if any	NIL

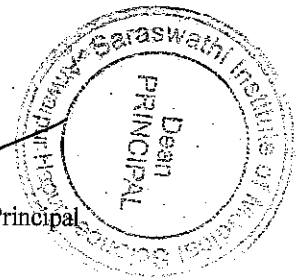


Signatures of the Assessors

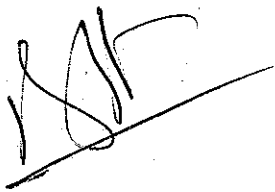
Date 18/09/2018

Signatures of Dean/Principal

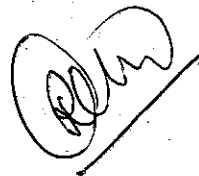


**3.13 CONDUCT OF III MBBS EXAMINATION** *(only for recognition under 11(2)) NA*

- University which conducts Examination:
- No. of Candidates appeared in Examination:
- The III MBBS examination (Part-II) was conducted satisfactorily: **yes/no**
- Centre for written/practical examination: \_\_\_\_\_
- Was the standard sufficient for MBBS Examination as required by Regulations of the Medical Council of India? \_\_\_\_\_

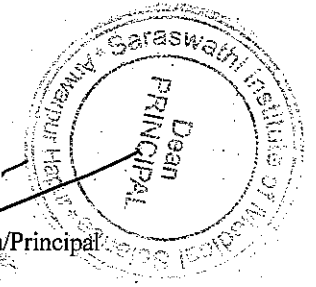


Signatures of the Assessors



Date 18/09/2018

Signatures of Dean/Principal



3.14

Medical College-Staff Strength:

Name of College: -Saraswathi Institute of Medical Sciences

Number of students -150

PG Courses (Yes/No):

If yes, specify

1. Anatomy-01    2. Physiology -01    3. Biochemistry - no    4. Pharmacology-02    5. Pathology-04  
 6. Microbiology-01    7. Forensic Medicine-02    8. Community Medicine -02    9. General Medicine-04    10. Paediatrics-02  
 11. Tuberculosis & Respiratory Diseases -no    12. Dermatology, Venereology & Leprosy-01    13. Psychiatry-01  
 14. General Surgery-04    15. Orthopaedics-NO    16. Oto-Rhino-Laryngology-01    17. Ophthalmology NO    18. Obstetrics & Gynaecology -02  
 19. Anaesthesiology- NO    20. Radio-Diagnosis-01    21. Dentistry-NO

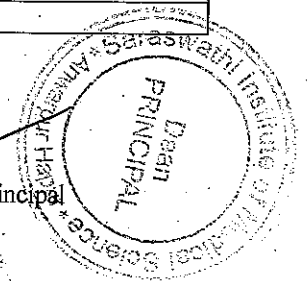
## Calculation Sheet (Date:18-09-2018)

Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Anatomy	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	2		2	2	
	Tutor	3		3	4	
Physiology	Professor	1		1	1	
	Assoc. Prof.	1		1	3	
	Asstt.Prof.	2		2	0	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal

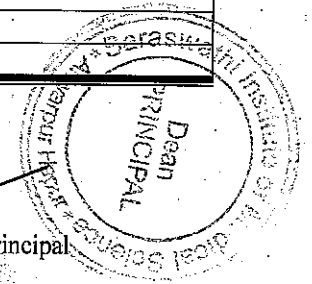


Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
	Tutor	3		3	4	
Biochemistry	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	2		2	3	
	Tutor	4		4	3	
Pharmacology	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	2		2	3	
	Tutor	3		3	3	
Pathology	Professor	1		1	2	
	Assoc. Prof.	3	1	4	3	
	Asstt.Prof.	3	1	4	6	
	Tutor	5	1	6	6	
Microbiology	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	2		2	2	
	Tutor	4		4	5	
Forensic Medicine	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	1		1	1	
	Tutor	2		2	2	
Community Medicine	Professor	1		1	2	
	Assoc. Prof.	2		2	1	
	Asstt.Prof.	3		3	5	
	Epidemio-Logist-Cum-Asstt.Prof.	1		1	1	
	Statistician-Cum-Tutor	1		1	1	
	Tutor	4		4	5	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal

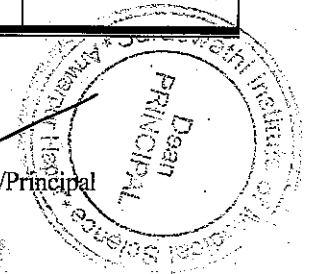


Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
General Medicine	Professor	1		1	3	
	Assoc. Prof.	3	1	4	2	
	Asstt.Prof.	4	3	7	8	
	Sr. Resident	4		4	6	
	Jr. Resident	8		8	12	
Paediatrics	Professor	1		1	2	
	Assoc. Prof.	1	1	2	2	
	Asstt.Prof.	2	1	3	4	
	Sr. Resident	2		2	3	
	Jr. Resident	4		4	6	
Tuberculosis & Respiratory Diseases	Professor	1		1	1	
	Assoc. Prof.	0		0	0	
	Asstt.Prof.	1		1	2	
	Sr. Resident	1		1	1	
	Jr. Resident	1		1	2	
Dermatology, Venereology & Leprosy	Professor	0	1	1	0	1
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	1		1	1	
	Sr. Resident	1		1	1	
	Jr. Resident	2		2	3	
Psychiatry	Professor	0	1	1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	1		1	1	
	Sr. Resident	1		1	1	
	Jr. Resident	2		2	2	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal





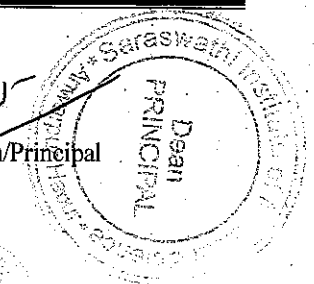
Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
General Surgery	Professor	1		1	3	
	Assoc. Prof.	3	1	4	1	1
	Asstt.Prof.	4	3	7	8	
	Sr. Resident	4		4	5	
	Jr. Resident	8		8	10	
Orthopaedics	Professor	1		1	2	
	Assoc. Prof.	1		1	0	
	Asstt.Prof.	2		2	2	
	Sr. Resident	2		2	5	
	Jr. Resident	4		4	4	
Oto-Rhino-Laryngology	Professor	1		1	1	
	Assoc. Prof.	1		1	0	1
	Asstt.Prof.	1		1	1	
	Sr. Resident	1		1	1	
	Jr. Resident	2		2	2	
Ophthalmology	Professor	1		1	2	
	Assoc. Prof.	1		1	0	
	Asstt.Prof.	1		1	1	
	Sr. Resident	1		1	1	
	Jr. Resident	1		1	1	
Obstetrics & Gynaecology	Professor	1		1	3	
	Assoc. Prof.	1	1	2	1	
	Asstt.Prof.	2	1	3	5	
	Sr. Resident	2		2	3	
	Jr. Resident	4		4	5	

Signatures of the Assessors

*[Handwritten signatures]*



Date 18/09/2018

Signatures of Dean/Principal



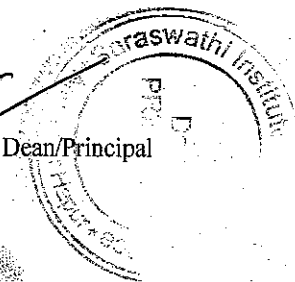
Department	Designation	Requirement as per MSR (UG)	Additional faculty required for running PG courses (if any)	Total (UG + PG)	Accepted	Deficiency
Anaesthesiology	Professor	1		1	3	
	Assoc. Prof.	2		2	2	
	Asstt.Prof.	4		4	5	
	Sr. Resident	3		3	5	
	Jr. Resident	4		4	3	
Radio-Diagnosis	Professor	1		1	3	
	Assoc. Prof.	1	1	2	0	
	Asstt.Prof.	1	1	2	0	2
	Sr. Resident	3	1	4	4	
Dentistry	Professor	1		1	1	
	Assoc. Prof.	1		1	1	
	Asstt.Prof.	1		1	1	
	JR	1		1	1	

Signatures of the Assessors

Date 18/09/2018

Signatures of Dean/Principal



<b>Notes:</b>
<b>For purpose of working out the deficiency:</b>
(1) The deficiency of teaching faculty and Resident Doctors shall be counted separately.
<b>(A) For Teaching Faculty:</b>
(a) For calculating the deficiency of faculty, Prof., Assoc Prof., Asst. Prof & Tutor in respective departments shall be counted together.
(b) Any excess teaching faculty in higher cadre can compensate the deficiency of lower cadre of the same department only.
(c) Any excess teaching faculty of lower cadre/ category in any department cannot compensate the deficiency of any teaching faculty in the higher cadre/ category of the same department or any other department. e.g. excess of Assistant Professor cannot compensate the deficiency of Associate Professor or Professor.
(d) Excess/Extra teaching faculty of any department cannot compensate the deficiency of any teaching faculty in any other department.
<b>(B) For Resident Doctors:</b>
(a) Excess of SR can be compensated to the deficiency of JR of the same department only.
(b) Excess SR/JR of any department cannot compensate the deficiency of SR/JR in any other department.
(c) Any excess of JR cannot compensate the deficiency of SR in same or any other department.
(d) Any excess/ extra teaching faculty of same or any other department cannot compensate the deficiency of SR/JR. e.g. excess of Assistant Professor cannot compensate the deficiency of SR or JR.
(2) A separate department of Dentistry/Dental faculty is not required where a dental college is available in same campus/ city and run by the same management.
(3) Colleges running PG program require additional staff, beds & other requirements as per the PG Regulations - 2000.

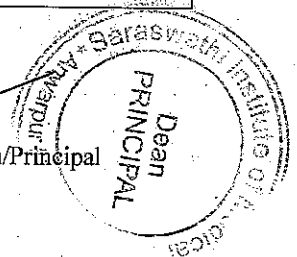
Signatures of the Assessors





Date 18/09/2018

Signatures of Dean/Principal



**3.15 Details of Faculty/Residents not counted/accepted.**

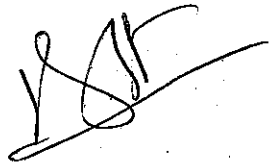
(Only faculty/residents who signed attendance sheet before 11:00 am on the first day of assessment should be verified. (In case of Junior Residents/Senior Residents on night duty, 12:00 noon.) No verification of Declaration forms should be done for the faculty/residents coming after 11:00 am of the first day of assessment)

Sr. No	Name	Designation	Department	Remarks/Reasons for Not Considering
1	Dr.Sanjiv Kumar	Professor	General Surgery	Papers not as per MCI Norms
2	Abhijeet Kumar Sinha	Assoc.Professor	ENT	Papers not as per MCI Norms
3	Dr.Vibhanimesh	Asst.Professor	Radiology	Reported for head count at 12:30 Noon

**3.16 1) Deficiency of Teaching Faculty: 3.65%(05 out of 137)**

**2) Deficiency of Resident doctors: 00%(0 Out of 67)**


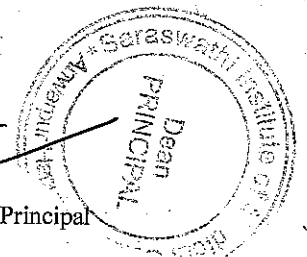
**3.17 Status of discharge notice/notices issued in respect of irregular admissions (UG/PG) if any-NOT APPLICABLE**



Signatures of the Assessors




Date 18/09/2018

Signatures of Dean/Principal

## Summary of Assessment

1. Saraswathi Institute of Medical Sciences \_\_ (College Name), is run by ~~Government/~~ Trust/  
Society/Company
2. The college has got LOP from GOI/MCI with intake of 150 seats for last academic year 2016-17.
3. Type of assessment: **This assessment is meant for renewal of permission for admission of 4th Batch of MBBS students against the increased intake i.e. from 100-150 for the academic session 2019-20.**

No. of seats: 150

4. PG courses : **Yes/ No**

5. Deficiency of teaching staff if any: **Yes**

Shortage of teaching faculty is 3.65%

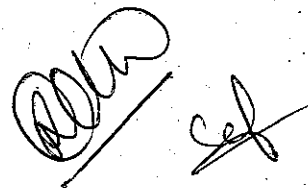
6. Deficiency of resident doctors if any: **Nil**

Shortage of resident doctors is 00%

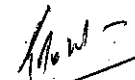
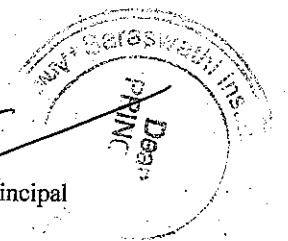
7. Deficiency of the infrastructure of college and hospital If any: Pl. mention category wise; **Nil**



Signatures of the Assessors



Date 18/09/2018

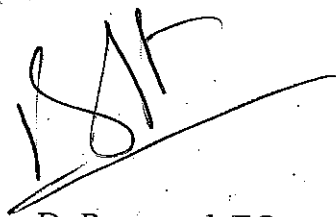



Signatures of Dean/Principal

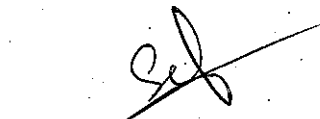
8. Deficiency of clinical material If any: Pl mention category wise; Nil

9. Any other Remarks

1. Two faculties Publications were not as per MCI Norms, Hence rejected.
2. One faculty in Radiology reported late. Hence Rejected.



Dr.Ranganath T.S



Dr,VijayKumar Shinde

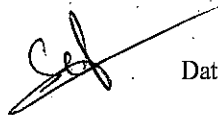


Dr.Rajan Patel

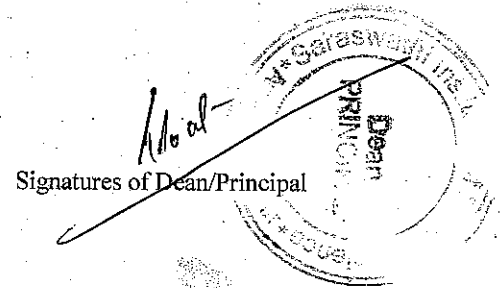
18/9/18

Signatures of the Assessors





Date 12/09/2018

  
Dean  
Principal  
GARGESWAMI  
18/09/18

Signatures of Dean/Principal



# Saraswathi Institute of Medical Sciences

NH-24, Anwarpur, Pilkhuwa, Distt., Hapur (U.P.)-245304  
Phone : 0122-2325317, 2321151 Mob. : 09219429611  
E-mail : sims.hapur@gmail.com, sims.principaloffice@gmail.com  
Website : www.sims.edu.in

SIMS/MCI/Complaint/2018-19  
18<sup>th</sup> September 2018

The Secretary,  
Medical Council of India,  
Pocket 14, Sector 8,  
Dwarka Phase I,  
New Delhi 110077

**Sub: Complaint of Mr. G. Arumugam, Ex. Electrical Engineer of our Institute**

Sir,

This has reference to the representation dated 19<sup>th</sup> May 2018 of Mr. G. Arumugam, Ex. Electrical Engineer of Institute addressed to the Honorable Prime Minister, Honorable Chief Minister, the Deputy Labour Commissioner, the Director General of Police and the Chairman, MCI.

In this context, we submit as under:

1. It is true that Mr. G. Arumugam was appointed as Electrical Engineer with effective from 22<sup>nd</sup> August 2009. He was given the rent free accommodation inside our Institute Campus with free food facility.
2. Mr. G. Arumugam, however, was in the habit of roaming inside the campus during the office hours in an inebriated condition and was in the habit of disturbing his subordinates and his other colleagues of the Institute. He also remained absent from his duties on many days without submission of leave applications and prior intimation. Under the circumstances, the Institute had vide letter 3<sup>rd</sup> December 2014 issued a termination order with effect from 15<sup>th</sup> December 2015. However, on his apology and assurance of good conduct and discipline, the management allowed him to continue his job after suitable advice and warning.
3. However, there was no improvement in his behavior and conduct. He continued to attend the office in an inebriated condition and used abusive language and misbehaved with other staff of the Institute and fight with the colleagues very often.
4. However, Mr. G. Arumugam, on 5<sup>th</sup> June 2017 submitted his resignation with one month notice period on his own volition and his resignation was duly accepted immediately. However, during the Notice Period he did not attend the office but left to his native place without giving the charge and office papers.
5. Mr. G. Arumugam visited the office in August 2017 and handed over the papers and was got himself relieved on 24<sup>th</sup> October 2017.

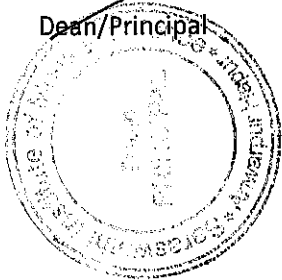
6. The management has settled all his dues and thereafter he has submitted his no dues letter dated 25<sup>th</sup> October 2017.
7. Thereafter he started making representation to various authorities giving incorrect information and false statements. In this connection, we enclose copy of our letter dated 20<sup>th</sup> July 2018 to the Assistant Labour Commissioner in reply to the complaint filed by G. Arumugam. No further communication / queries have been received from the Labour Commissioner till this date.
8. Mr. G. Arumugan has sent and continued sending messages to the Vice Chairperson of the Institute, who is a lady, using ugly, objectionable, pervasive and abusive languages. In this connection, we had to file an FIR with the Police Authorities, copy of which is enclosed.
9. We submit that the complaint of Mr. G. Arumugam is frivolous and devoid of any merits.

Regards

Yours faithfully,

  
(Dr. Rajesh Chandra Purphit)

Dean/Principal







# Saraswathi Institute of Medical Sciences

NH-24, Anwarpur, Pilkhuwa, HAPUR(U.P.)-245304  
Phone: 0122-2325317, 2321151 Mob.:09219429611  
Email: sims.principaloffice@gmail.com  
Website : www.sims.edu.in

सेवा में,  
सहायक श्रमायुक्त,  
हापुड़।

Date: 20.07.2018

विषय:- संस्थान के पूर्व कर्मचारी श्री जी० आरमुगम पुत्र श्री गणपति गोंडर के शिकायत के सम्बन्ध में  
वस्तु स्थिति से अवगत कराने के सम्बन्ध में।

महोदय,

- 1 सदर अवगत कराना है कि श्री जी० आरमुगम को सरस्वती इन्स्टीट्यूट ऑफ मैडिकल साइन्सेज, अनवरपुर, हापुड़ द्वारा 35,000/- माह पर नियुक्त दिनांक- 22.08.2009 को किया गया था। नियुक्ति पत्र की प्रति संलग्न (1) है।
- 2 श्री जी० आरमुगम द्वारा अपनी ड्यूटी से अनुपस्थित होकर संस्थान में इधर-उधर नशों की हालत में घूमते रहने और ड्यूटी से अनुपस्थित रहते थे अनुपस्थिति के सम्बन्ध में श्री जी० आरमुगम ने कोई अवकाश पत्र भी नहीं दिया, जिस कारण प्रबन्धन द्वारा दिनांक 16.12.2014 को उनकी सेवायें समाप्त करने का पत्र भी जारी कर दिया था। जिसकी प्रति संलग्नक (2) है। लेकिन श्री जी० आरमुगम द्वारा भविष्य में नशा न करने तथा ड्यूटी से अनुपस्थित न होने का आश्वासन देते हुए सेवा में बने रहने हेतु प्रार्थना की जिस कारण मानवीय आधार पर इनकी सेवा समाप्त नहीं की गई।
- 3 श्री जी० आरमुगम द्वारा अपनी पारिवारिक परिस्थितियों के कारण दिनांक 05.06.17 को एक माह के सूचना अवधि 07.07.2017 तक का उल्लेख करते हुए संस्थान को अपना त्याग पत्र दिया था, जिसकी प्रति संलग्न (3) है। श्री जी० आरमुगम दिनांक 05.06.17 के उपरान्त अनुपस्थित हो गये। जिस पर इनको नोटिस समय में ड्यूटी जोड़ने हेतु सूचित किया गया था संलग्न (4) है। श्री जी० आरमुगम द्वारा अपनी ड्यूटी से अनुपस्थित होकर इधर-उधर नशों की हालत में बिना किसी सक्षम अधिकारी की अनुमति के अनुपस्थित रहते थे अनुपस्थिति के लिए इनके द्वारा कोई अवकाश प्रार्थना-पत्र भी नहीं दिया गया था। संलग्नक (2) है। श्री जी० आरमुगम द्वारा दिनांक जून 30 2017 को मेल द्वारा यह भी अवगत कराया था कि उसकी सेवा का अन्तिम दिवस 18.06.2017 था। उसके बाद कम्पनी को मुझे बुलाने का कोई अधिकार नहीं है। जो संलग्नक (4-ए) है।
- 4 श्री जी० आरमुगम द्वारा नियमानुसार त्याग-पत्र की एक माह की अवधि में बिना सूचना दिए तथा बिना विद्युत विभाग का चार्ज दिए अनुपस्थित हो गये, जिसके कारण अस्पताल व मैडिकल कॉलेज में विद्युत आपूर्ति में व्यवधान उत्पन्न होने पर तथा मरीजों को उपचार में बाधा आने लगी व एम.बी.बी.एस के विद्यार्थियों को भी असुविधा होने लगी जिस पर संस्थान के प्रबन्धन एच०आर० द्वारा दिनांक 01.08.2017 को श्री जी० आरमुगम को विद्युत अनुभाग के दस्तावेज एवं उपकरणों का चार्ज सक्षम अधिकारी को दिलाने के लिये श्री जी० आरमुगम को संस्थान में आने के लिए निर्देशित किया था। जो संलग्नक (5) है।
- 4 श्री जी० आरमुगम द्वारा 05.06.2017 को अपना त्याग पत्र व्यक्तिगत कारणों से एक माह का नोटिस पत्र दिया था तथा एक माह के उपरान्त 04.07.2017 को कार्य से मुक्त किया जाना था। किन्तु श्री जी० आरमुगम द्वारा अस्पताल व कॉलेज के लिए विद्युत जैसे महत्वपूर्ण अनुभाग के अभिलेखों व उपकरणों का चार्ज हस्तगत न करने के कारण अस्पताल में विद्युत आपूर्ति बाधित होने से मरीजों के जीवन को खतरा उत्पन्न हो रहा था, मरीजों के जीवन को संकट से बचाने के लिए प्रबन्धन एच०आर०/चैयरमैन सर द्वारा अभिलेखों व उपकरणों का चार्ज हस्तगत करने के लिए श्री जी० आरमुगम को निर्देशित किया था। जिस पर श्री जी० आरमुगम द्वारा दिनांक 17.08.2017 को 18.08.2017 को ड्यूटी ज्योईन करने हेतु मेल भेजा और संस्थान में अभिलेखों व उपकरणों का चार्ज देने के लिए उपस्थित हुये। जो संलग्नक (5-ए) है। श्री जी० आरमुगम द्वारा विद्युत विभाग के अभिलेखों/उपकरणों का चार्ज दिनांक 24.10.2017 तक हस्तगत किया। श्री जी० आरमुगम द्वारा प्रेषित त्याग-पत्र दिनांकित 05.06.2017 को चार्ज हस्तगत करने के

Admn. Office : 5107,H2, IInd Avenue, 1st Floor , Anna Nagar, Chennai -600 040 (INDIA)

Tel.: 044-26161026, 26162287, Fax : 091-44-2616-2827

उपरान्त दिनांक 24.10.2017 को स्वीकृत किया गया। श्री जी0 आरमुगम द्वारा उपरोक्त चार्ज हस्तगत करने की अवधि को सेवा अवधि में विचार करने हेतु प्रार्थना कि जिस पर संस्थान प्रबन्धन द्वारा श्री जी0 आरमुगम के द्वारा चार्ज हस्तगत करने की अवधि की सैलरी का भुगतान भी मानवीय आधार पर करने का निर्णय किया। इस पत्र को प्राप्त किया गया और कोई आपत्ति प्रकट नहीं की थी। जिस पर उनका हस्ताक्षर है संलग्न (6) है।

- 5 श्री जी0 आरमुगम द्वारा त्याग पत्र स्वीकृत होने पर अपना अनापत्ति पत्र सभी विभागों से प्राप्त किया जिससे ये प्रमाणित होता है कि श्री जी0 आरमुगम को सेवामुक्त करने पर कोई आपत्ति नहीं थी जिसकी प्रति संलग्न (7) है।
- 6 श्री जी0 आरमुगम द्वारा अपना कार्यमुक्त आदेश स्वयं लिखित व हस्ताक्षरित मानव संसाधन विभाग में प्रस्तुत किया जो संलग्नक (8) है। मानव संसाधन विभाग द्वारा दिनांक 25.10.2017 को 24.10.2017 को कार्यमुक्त करने के सम्बन्ध में किलीरियंश प्रमाण-पत्र लेखा विभाग को श्री जी0 आरमुगम का वेतन आदि पूर्ण भुगतान करने हेतु प्रेषित किया जो संलग्नक (9) है।
- 7 श्री जी0 आरमुगम को लेखा विभाग द्वारा दिनांक 14.11.2017 को आर0टी0जी0एस0 द्वारा इनके वेतन का सम्पूर्ण भुगतान कर दिया गया था, जिसको श्री जी0 आरमुगम द्वारा बिना आपत्ति प्राप्त किया गया है संलग्न (10) है।
8. श्री जी0 आरमुगम द्वारा एक पत्र स्वयं हस्ताक्षरित मैडिकल सुपरिटेण्डेंट सरस्वती इन्स्टीट्यूट ऑफ मैडिकल साइन्सेज, अनवरपुर, हापुड़ को प्राप्त कराया, जिसमें उनके द्वारा लिखित रूप से अवगत कराया गया कि उनकी सेवायें उनके स्वयं के त्याग पत्र के फलस्वरूप दिनांक 24.10.2017 को समाप्त की गई हैं। उसके समस्त वेतन अवकाश भत्ते इन्स्टीट्यूट द्वारा क्लीयर कर दिये गये हैं। उसके द्वारा भविष्य में कोई क्लेम नहीं किया जायेगा। उक्त पत्र की प्रति संलग्न (11) है।
9. श्री जी0 आरमुगम द्वारा सरस्वती इन्स्टीट्यूट ऑफ मैडिकल साइन्सेज, अनवरपुर, हापुड़ की वाइस चैयरमेन श्रीमती रमिया रामचन्द्रन को दिनांक 06.07.2018 को अपने फोन से अश्लील एवं आपत्तिजनक तथा मानहानि कारक संदेश प्रेषित किये जिसके सम्बन्ध में जी0 आरमुगम के विरुद्ध थाना-पिलखुवा पर एफ आई आर दिनांक 11.07.2018 दर्ज कराई जा चुकी है। जिसकी प्रति संलग्न (11) है। श्री जी0 आरमुगम को नियमानुसार उनकी सेवा अवधि का पूर्ण वेतन आर0टी0जी0एस0 के माध्यम से प्रदान कर दिया गया है। श्री जी0 आरमुगम द्वारा एक पत्र स्वयं हस्ताक्षरित मैडिकल सुपरिटेण्डेंट सरस्वती इन्स्टीट्यूट ऑफ मैडिकल साइन्सेज, अनवरपुर, हापुड़ को प्राप्त कराया, जिसमें उनके द्वारा लिखित रूप से अवगत कराया गया कि उनकी सेवायें उनके स्वयं के त्याग पत्र के फलस्वरूप दिनांक 24.10.2017 को समाप्त की गई हैं। उसके समस्त वेतन अवकाश भत्ते इन्स्टीट्यूट द्वारा क्लीयर कर दिये गये हैं। उसके द्वारा भविष्य में कोई क्लेम नहीं किया जायेगा। उक्त पत्र की प्रति संलग्न (11) है। श्री जी0 आरमुगम द्वारा संस्थान को परेशान व बदनाम करने की नियत से शिकायत की जा रही है। इनके अवैध क्रियाकलापों के लिए इनके विरुद्ध एफ0आई0आर0 भी दर्ज कराई जा चुकी है। जिसकी प्रति संलग्नक (12) है। महोदय तथ्यात्मक सूचना अभिलेखों सहित सादर अवलोकनार्थ एवं कार्यवाही हेतु प्रेषित है।

D. I. [Signature]

श्रीमती रूबावती,  
एच0आर0 मैनेजर

सरस्वती इन्स्टीट्यूट ऑफ मैडिकल साइन्सेज,  
अनवरपुर, हापुड़

① ②

SARASWATHI INSTITUTE OF MEDICAL SCIENCES  
NH-24, ANWARPUR, PILKHUWA, HAPUR

Name: Mr. G. Arumugham

Address: SIMS, Anwarpur

Hapur

Dated: 22-08-2009

**APPOINTMENT ORDER**

Dear Mr. G. Arumagham

With reference to your application and the interview you had with us, the management is pleased to appoint you as Resident Electrical Engineer to Saraswathi Institute of Medical Sciences (SIMS), Anwarpur, Hapur, Distt. Ghazjabad (U.P.) from 22-08-2009. He will be on probation for a paid one year.

His duties and responsibilities will be as under:-

- To preplan, divide the work and allot work to the sub staff.
- Installation of electrical equipment, its operation and maintenance as well as electrical safety maintenance.
- Erection, operation and maintenance of D.G. sets.
- To take care of distribution panel boards, underground cable lines, circuit breakers, earth pits, transformers, ELCB & general electric motors etc.
- Calculating the power consumption, power load requirement and relevant power source installation capacity.
- Obtaining of temporary or permanent power connection from electricity board and relevant proceedings.
- Authorized person to issues competency certificate for plant & machinery (Electrical)
- Responsible person for External & Internal auditing

- To maintain related files and up dating from time to time, and submit it during external auditing any other item of work assigned by sign.

**Remuneration**

You will be paid consolidated salary of Rs. 35000+ Boarding per Month (Thirty five Thousand only)

**Conflict of interest**

During the period of your employment in the organization you should not engage in any endeavor or activity, which will come into conflict with the interest and business of the organization.

Yours Sincerely,

For Saraswathi institute of Medical Sciences

  
Mrs. R. Ramya

Vice Chairperson

I here by accept the above terms and conditions in the full contained therein.

Name: Mr. G. Arumagham

Place: Hapur



Date: 22-08-2009

Signature

2

SIMS/HRD/2014-15  
3<sup>rd</sup> December 2014

Mr. G. Arumugam,  
Electrical Engineer,  
Saraswathi Institute of Medical Sciences,  
Anwarpur, NH24, District Hapur – 245304.

Dear Sir,

**Your absence from Duties and Conduct in the campus**

It has observed that during the working hours, you are roaming in the campus inebriated condition. We also observe that you remain absent from duties without taking prior permission and also you are not submitting your leave application for the days you remain absent from duties.

Under the circumstances, the management has decided to terminate from the services of the Institute with effect from 15<sup>th</sup> December 2014.

Your final dues will be settled by the Accounts Department in due course.

Yours faithfully,

Manager – HRD.

VC Sir  
An approval M  
3/12/14

5

To

5

H.R. Manager,  
SARASWATHI INSTITUTE OF MEDICAL SCIENCE  
NH-24, ANWARPUR, PILKHUWA, U.P. 2453  
SUB: Resignation letter - Reg.  
Sir,

Due to my personal family affairs  
I would like to resign from here,  
one month notice period with effect  
06-06-2017 to 07-07-2017. Thank for  
opportunity to work in your organisation  
so far.

Forwarded to MS Sir

Ajay Sharma

Yours faith

For Saraswathi Institute of Medical Science

G. Arumugam  
Electrical Engineer

G. Arumugam. B.E.M.I.E. C.Eng. A  
Chartered Engineer and Competent Person  
M. 134666-5/Dt. 4-9-2007, A-17923/5275/dt. 25-9  
C-No. 24755/dt. 3-9-1999


Resignation accepted  
He may hand over  
his charge and  
get relieved and  
forwarded

HR Dept.  
Forwarded to  
Gules  
Office  
07/06/17

Forwarded to Vice Chairman  
Ajay Sharma

21-28 May

Vandana

  
SIMS HR Department <sims.hrd@gmail.com>

**\*Regarding your reporting in SIMS during notice period.**

6 messages

SIMS HR Department <sims.hrd@gmail.com>

Fri, Jun 23, 2017 at 4:29 PM

To: arumugham1963@gmail.com

Cc: Varadharajan Nanjappa <nvaradharajan21@gmail.com>, Principal Sims <sims.principaloffice@gmail.com>

Dear Sir,

As per your resignation letter, dated 5<sup>th</sup> June 2017, you are hereby relieved after the working hours on 4<sup>th</sup> July 2017 on completion of one month notice served by you to this institution. But as per the information you were absent during the notice period, its against the institute norms. So please report HR department with in 48hrs.

To :-

**Mr. G.Arumugam**

**Electrical Engineer**  
**SIMS, Hapur.**

Regards

**HR department**  
**SIMS**

boxbe-notifications@boxbe.com <boxbe-notifications@boxbe.com>

Fri, Jun 23, 2017 at 5:00 PM

Reply-To: arumugham1963@gmail.com

To: SIMS HR Department <sims.hrd@gmail.com>

Hello SIMS HR Department,

Your message "\*\*Regarding your reporting in SIMS during notice period." to me was waitlisted.

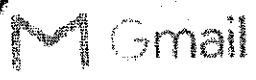
Get your message to my inbox by clicking the following link.

[CLICK HERE](#)

Thank you,  
arumugham1963@gmail.com

4/A

pending sal



SIMS HR Department <sims.hrd@gmail.com>

Clearing of pending salary--reg

1 message

Fri, Jun 30, 2017 at 3:58 PM

arumugam arumugam <arumugham1963@gmail.com>

To: SIMS HR Department <sims.hrd@gmail.com>, Saravanan D <sims.saravanan@gmail.com>

Dear Sir,

My salary is still pending in more than six months, my last working day was 18-06-2007. As before clearing my salary your company don't any rights to call me here and there or commanding me, to do any thing. I am not a free serving servant to SIMS. All of my bank account details are given at account section, nothing amount credited in my account, as on date.

Thanking you.

YOURS FAITHFULLY.

G.Arurugam.

Coimbalore.



Gmail

SIMS HR Department <sims.hrd@gmail.com>

\*Regarding your reporting in SIMS during notice period.

SIMS HR Department <sims.hrd@gmail.com>

Tue, Aug 1, 2017 at 2:25 PM

To: arumugam arumugam <arumugham1963@gmail.com>

Cc: Varadharajan Nanjappa <nvaradharajan21@gmail.com>

To,

**Mr. ARUMUGHAM C**

**Electrical Engineer**

**Electrical Department**

**SIMS, Hapur**

Respected Sir,

You submitted your resignation dated on 05<sup>th</sup> June 2017, your one month notice period has been completed, but you did not report during notice period or till date.

Also you are requested to submit all the inventory of the SIMS if any and collect your full & final amount from Account department.

**Human Resource**

**SIMS, Hapur**

[Quoted text hidden]



SIMS HR Department <sims.hrd@gmail.com>

---

## Electrical engineer SIMS-REG

1 message

---

arumugam arumugam <arumugam1963@gmail.com>

Thu, Aug 17, 2017 at 1:00 PM

To: Saravanan D <sims.saravanan@gmail.com>, SIMS HR Department <sims.hrd@gmail.com>, Varadharajan Nanjappa <rvaradharajan21@gmail.com>, Jameel Lari <jameellari@gmail.com>

Dear Sir,

As per the instruction given by Charmain, Sir I will be on duty, tomorrow on-wards, at SIMS. Please account my salary.

G.Arumugam.BE,MIE,Cng.AIV. (Chartered Engineer and competent person.)

Electrical Engineer.

Coimbatore.



# Saraswathi Institute of Medical Sciences

NH-24 Anwarpur, Pilkhuwa, Hapur, Distt. Hapur (U.P) - 245304

Phone: 0122-2325317, 2321151, fax: 0122 2320111

Date: 24<sup>th</sup> October 2017

## OFFICE OF THE HUMAN RESOURCE DEPARTMENT

To,

**Mr. ARUMUGHAM C**  
**Electrical Engineer**  
**Electrical Department**  
**SIMS, Hapur**

*Received*  
*R. A. B.*

Respected Sir,

Refer to your resignation letter dated 05th June 2017. Accordingly, you were relieved on 04th July 2017 after the completion of 1 month notice served by you. After that you have rejoined as per chairman sir instruction and you withdrawal your resignation also.

Now it is felt by the management that your services are no longer required and therefore you are relieved today as at the close of working hours. Please handover all the belongings of the SIMS Electrical department.

You need to get the clearance from all the concerned departments & F.N.F settlement with A/c section after getting no dues certificate.

*By*  
*D. H. R.*  
*mp*  
**Human Resource**  
**SIMS, Hapur**

### COPY TO:-

1. The Chairman
2. The Vice Chairperson
3. DEAN / Principal *[Signature]*
4. The Medical Superintendent *[Signature]* 25/10/17
5. GM Admin. *[Signature]*
6. Security Department *[Signature]*
7. Accounts Department *[Signature]*



# Saraswathi Institute of Medical Sciences

NH-24 Anwarpur, Pilkhuwa, Distt. Hapur (U.P) - 245304

Phone: 0122-2325317, 2321151, fax: 0122 2320111

## Non-Teaching (No Dues Certificate)

Name: G. ARUMUGAM Department: Electrical.

Designation: Electrical Engg Date of joining: 20-08-2009

Date of Resignation 25-10-2017

One Month Notice Completed: - Yes/No (Date :- 25-10-2017)

No. SIMS 142 Department Electrical Signature of HOD [Signature] Remark NIL

- 01. Concerned Department ..... Nil  
(Any amount deduction for books from Dept. Library, Instruments etc)
- 02. Central Library [Signature] ..... Nil  
(Any amount deduction for books from Dept. Library, Outstanding dues etc)
- 03. Central Store [Signature] ..... - Nil -  
(Any amount deduction for equipment, Instruments, Machinery etc or status of any Instrument or Equipment issued)
- 04. Canteen K. Jagan ..... 727 Rs due  
(Any Outstanding bills etc) October 1 to 24<sup>th</sup>
- 05. Pharmacy [Signature] ..... Nil  
(Any Outstanding bills etc)
- 06. Estate [Signature] ..... NO DUES  
a) Status of Room/Quarter allocated ..... RS.250/- day will be charged for after day of relieving  
b) Any deduction for damaged furniture's & others .....
- 07. Accounts [Signature] ..... Nil  
a) Any advance taken .....  
b) Any other deduction applicable ..... [Signature] 25/10/17
- 08. Human Resource Department .....  
a) Total attendance ..... 24 Days m/o Oct - 2018  
b) Any Leave to be deduction/ adjusted ..... Any payable EL .....  
c) Total applicable days for Salary .....

Hostel Warden - Room No - 01 OK [Signature]

.....  
Medical Superintendent/ Authorized Signatory

NH-24 Anwarpur, Pilkhuwa, Distt. Hapur (U.P) - 245304

Phone: 0122-2325317, 2321151, fax: 0122 2320111

SIMS

Non-Teaching

Date: - 25-10-2017

To  
The Medical Superintendent  
Saraswathi Institute of Medical Sciences  
Anwarpur, Hapur


Respected Sir/Madam

This is to conform that I G. ARUMUGAM working as ELECTRICAL in the  
Department of ELECTRICAL <sup>ENGINEER</sup> ~~has resigned~~ <sup>terminated</sup> from my post on (Date) 24-10-2017

All my dues including Salary, Leaves, Allowances etc has been cleared by the institute and no further claims will be made by undersigned or my department in future.

Thanking you.

Your's sincerely



Name:- G. ARUMUGAM

Date:- 25-10-2017

CC: - Accounts Manager

CC: - HR Department



# Saraswathi Institute of Medical Sciences

NH-24 Anwarpur, Pilkhuwa, Hapur, Distt. Ghaziabad (U.P) - 245304

Phone: 0122-2325317, 2321151, fax: 0122 2320111

Handwritten initials and marks in circles.

Date: 25/10/2017

## CLEARANCE CERTIFICATE

This is to conform that Mr. G. Arumugham (SIMS142) was working as Electrical Engineer in Electrical Department and he relieved on 24.10.2017.

His salary dues Payable are as follows:-

Total Working Days

24 Days - Month of October- 2017  
(17,806/-)

(Present Salary Rs. 23,000/-)

Salary Payable

Oct (24 days) = Rs. 17,806/-

Deduction

Total Payable

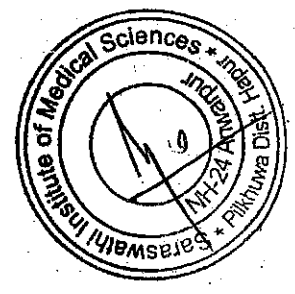
Rs. 17,806/-

For  
  
(Human Resources)

(Vice Chairperson)

Copy to:-

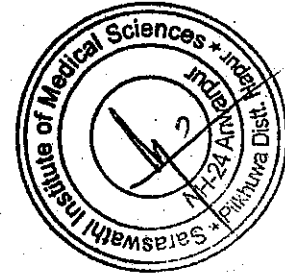
1. Accounts



Name : Mr. Arumugam  
Designation : Electrical Engineer  
Salary : Rs.73,000/- per month

10 (9)

S.No.	Particulars	Salary	Canteen Deductions (Jan'17 to Oct'17)	Net Salary Payable	Date of Payment (RTGS)	Amount Paid
1	Salary for the month - Apr'17	73,000.00	-	73,000.00	13/10/17	50,000.00 23,000.00
2	Salary for the month - May'17 (No Attendance)	-	-	-	-	-
3	Salary for the month - Jun'17 (18 days salary)	43,800.00	-	43,800.00	10/11/17	30,000.00 13,800.00
4	Salary for the month - Jul'17 (4 days salary)	9,419.00	-	9,419.00	-	9,419.00
5	Salary for the month - Aug'17	73,000.00	-	73,000.00	11/10/17	17,000.00 56,000.00
6	Salary for the month - Sep'17	73,000.00	-	73,000.00	10/11/17 14/11/17	23,000.00 50,000.00 F+F
7	Salary for the month - Oct'17 ( 24 days)	56,516.00	10,279.00	46,237.00	10/11/17 14/11/17	17,806.00 F+F 28,431.00 F+F
		<b>328,735.00</b>	<b>10,279.00</b>	<b>318,456.00</b>		<b>318,456.00</b>



25

Mr. Arumugam

Electrical Engg

Full & Final Settlement			
Month	Amount	Amount	Amount
Sep'17	(30 Days)		50,000
Oct'17	(24 Days)	38,710	
<b>Food Deduction :</b>			
Jan'17	1,634		
Feb'17	1,250		
Mar'17	1,376		
Apr'17	1,021		
May'17	585		
Jun'17	511		
Aug'17	1,010		
Sep'17	2,165		
Oct'17	727	10,279	28,431
			<b>78,431</b>

RTGS Received Rs. 78,431/-  
(Seventy Eight thousand four hundred and thirty one only)







# Saraswathi Institute of Medical Sciences

NH-24 Anwarpur, Pilkhuwa, Distt. Hapur (U.P) - 245304

Phone: 0122-2325317, 2321151, fax: 0122 2320111

11

## Non-Teaching

To  
The Medical Superintendent  
Saraswathi Institute of Medical Sciences  
Anwarpur, Hapur

Date: - 25-10-2017

Respected Sir/Madam

This is to conform that I G. ARUMUGAM working as ELECTRICAL ENGINEER in the Department of ELECTRICAL <sup>terminated</sup> Has resigned from my post on (Date) 24-10-2017

All my dues including Salary, Leaves, Allowances etc has been cleared by the institute and no further claims will be made by undersigned or my department in future.

Thanking you.

Your's sincerely

Name:- G. ARUMUGAM

Date:- 25-10-2017

CC: - Accounts Manager

CC: - HR Department

12

### FIRST INFORMATION REPORT

Police Station: [Blank]  
District: [Blank]  
State: [Blank]

Date: [Blank] Time: [Blank] Year: [Blank]  
Name of the Person: [Blank]  
Date of Birth: [Blank]

Address: [Blank]  
Occupation: [Blank]

1. (a) Description of offence (अपराध का वर्णन)  
Place: [Blank]  
Time: [Blank]  
Date: [Blank]

(b) Information received from P.S. (प्राप्त की गई सूचना का विवरण)  
Date: [Blank]  
Name of the Person: [Blank]

(c) Name of the Person (अपराध का प्रसार) [Blank]  
Place of Occurrence (स्थान) [Blank]  
(d) Direction and distance from P.S. (दिशा और दूरी) [Blank]  
(e) Address (पता) [Blank]  
(f) In case, outside the limit of this Police Station, then (यदि बाहर की सीमा के अंदर है तो):  
Name of P.S. (पता का नाम) [Blank]

2. Complainer / Informant (विवरणदाता/सूचनादाता) :-  
(a) Name (नाम) [Blank]  
(b) Father's Name (पिता का नाम) [Blank]  
(c) Date/Year of Birth (जन्म तिथि/वर्ष) [Blank]  
(d) UID No. (पञ्चदीर्घ सं.) [Blank]  
(e) Nationality (राष्ट्रियता) [Blank]  
(f) Passport No. (पासपोर्ट सं.) [Blank]  
(g) Date of Issue (जारी करने की तिथि) [Blank]  
(h) Place of Issue (जारी करने का स्थान) [Blank]

(a) Id details (Ration Card, Voter ID Card, Passport, UID No., Driving License, PAN)  
S. No. (सं.) [Blank] Id Type (प्रमाण का नाम) [Blank] Id Number (संख्या संख्या) [Blank]

(b) Address (पता):

S. No. (सं.)	Address Type (पता का प्रकार)	Address (पता)
1	व्यक्तिगत पता	[Blank]
2	व्यवसायिक पता	[Blank]

72

Case No. (1)	Date (2)	Name (3)	Address (4)	City (5)	State (6)	Zip (7)

1. Reported by (Name and address of the complainant, informant, or other source) (8)

2. Particulars of complaint or information received (9)

3. Total value of property involved (10)

4. Under what U.D. case is this being investigated (11)

5. U.D. Number (12)

6. The information furnished by the complainant, informant, or other source is being investigated as follows: (13)

(a) Being investigated as a possible violation of the laws of the United States (14)

(b) Being investigated as a possible violation of the laws of the State of \_\_\_\_\_ (15)

(c) Being investigated as a possible violation of the laws of the City of \_\_\_\_\_ (16)

(d) Being investigated as a possible violation of the laws of the County of \_\_\_\_\_ (17)

(e) Being investigated as a possible violation of the laws of the Municipality of \_\_\_\_\_ (18)

(f) Being investigated as a possible violation of the laws of the District of \_\_\_\_\_ (19)

(g) Being investigated as a possible violation of the laws of the Territory of \_\_\_\_\_ (20)

(h) Being investigated as a possible violation of the laws of the \_\_\_\_\_ (21)

7. Action taken: Since the above information of possible violation of laws of \_\_\_\_\_ (22)

(a) Registered the case and look up the investigation (23)

(b) Directed (Name of I.C. or other official) to \_\_\_\_\_ (24)

(c) Released investigation due to \_\_\_\_\_ (25)

(d) Transferred to F.B. \_\_\_\_\_ (26)

on point of jurisdiction (27)

F.B. read over to the complainant, informant, or other source, to be correctly recorded and a copy given to the complainant, informant, or other source, free of cost, if requested (28)

P.O.A. (Name and address) \_\_\_\_\_ (29)

Handwritten mark resembling a stylized 'A' or '7' in the top left corner.

